



MARIN MUNICIPAL WATER DISTRICT

PARK RANGER I

DEFINITION

Under supervision, participates in the patrol, protection, environmental, historical, cultural interpretation, maintenance, and visitor assistance, enforcement and compliance activities of watershed areas; enforces Marin Municipal Water District regulations, state and federal laws; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

The class of Park Ranger I is an entry-level position, designated as a peace officer responsible for enforcement of Marin Municipal Water District regulations, state and federal laws and protection of property and persons on Marin Municipal Water District watershed lands. This class is distinguished by the responsibility and authority associated with designation as a peace officer under the laws of the state. Incumbents normally advance to the class of Park Ranger II after a minimum of two years experience at the entry level providing they have demonstrated that they possess the required skills to perform satisfactorily at the higher level and are assigned more responsible and difficult duties.

EXAMPLES OF DUTIES

Typical duties may include but are not limited to the following:

- Patrols watershed lands by vehicle, boat, bicycle and foot and other methods as required.
- Enforces applicable District ordinances, rules and regulations, state and federal laws; counsels and warns offenders and takes appropriate enforcement actions.
- Informs visitors of applicable District ordinances, rules and regulations by educating public; responds to inquiries regarding watershed operations; may conduct talks and tours of watershed lands and related facilities.
- Observes, acts upon and reports suspected illegal activity, inspects public areas for vandalism and damage, safety and hazardous conditions, reports to appropriate authorities and/or takes corrective actions.
- Responds to visitor's accidents and injuries, administers first aid, provides emergency medical care and, when appropriate contacts additional medical response personnel.
- Participates in wildland fire control, suppression, mop-up and prescribed burning operations.

- Participates in search and rescue operations; coordinates activities with appropriate agencies.
- Participates in training compliant to standards established by the California Commission on Peace Officer Standards and Training (P.O.S.T.).
- Participates in continuing training activities in conjunction with the Marin County Sheriff's Department, Marin County Fire Department and other governmental community agencies.
- Attends and participates in various training sessions regarding District operations and procedures; attend annual update classes as required.
- Participates in maintenance and improvement projects on watershed signs, roads, trails, facilities and structures.
- Inspects public areas for sanitary conditions cleans restrooms and empties garbage at District facilities as needed.
- Follows applicable safety rules and regulations in performing duties in a safe and reasonable manner to ensure personal and public safety.
- Directs traffic as needed for special events and during peak visitation periods.
- Performs various administrative duties; attend and participate in various staff and committee meetings; maintain patrol logs and prepare reports as required.
- Maintains District owned equipment in serviceable condition.
- Takes lake level and rain gauge readings.
- May direct the work of District or volunteer personnel, and Adult Offender Work Program crews engaged in watershed protection and maintenance activities.
- May be required to work on weekends, holidays, overtime and varying shifts, as the operation requires.

QUALIFICATIONS FOR EMPLOYMENT

Knowledge of:

- Rules, regulations and policies governing Marin Municipal Water District watershed activities, state and federal laws;
- basic operation of fire suppression equipment chain saws and related power tools;
- principles and practices of watershed protection and maintenance;
- principles and practices of fire protection and control;
- principles and practices of ecology, land use and conservation;
- techniques used in search and rescue operations;
- safety practices and precautions pertaining to the work.

Ability to:

- Interpret, apply and enforce Marin Municipal Water District rules and regulations, state and federal laws in a manner that ensures personal safety;

- analyze situations effectively and adopt the effective course of action;
- apply principles and practices of ecology, land use and conservation;
- establish and maintain cooperative relationships with those contacted in the course of work;
- correctly interpret a given situation and take appropriate action under normal or stress conditions;
- effectively use appropriate protective equipment in the course of work;
- skillfully and safely operate light and moderately heavy power equipment;
- drive and operate a vehicle and travel to other work sites;
- understand and carry out written and oral instructions;

TRAINING AND EXPERIENCE:

- Completion of two years (60 semester units) of study from an accredited college or university including a minimum of 21 semester units satisfying the General Education Curriculum standards as identified for colleges and universities accredited by the Western Association of Colleges and Universities. Courses which meet this requirement include: natural/social sciences, language, humanities and mathematics. (Students in their second year of college may apply, but they must satisfactorily complete the college requirement before they can be appointed.)
- Possession of a Basic Law Enforcement Course Certificate of Completion issued by the California Commission on Peace Officer Standards and Training (P.O.S.T.)

Or

- Completion of the twelfth grade or its equivalent.
- Possession of a Basic Law Enforcement Course Certificate of Completion issued by the California Commission on Peace Officer Standards and Training (P.O.S.T.)
- One year of experience in the protection or general operation of watershed management, resource protection, recreation, park or land management or similar public safety assignment.
- Experience or training in wildland firefighting, Emergency Medical Technician practices and law enforcement is desirable.

OTHER REQUIREMENTS

- Per California Government Code, Title 1, Division 4, Chapter 8, Section 3100 "all public employees are hereby declared to be disaster service workers subject to such disaster service activities as may be assigned to them by their superiors or by law."
- successful completion of pre-placement background check and medical exams as required;
- Work on weekends, holidays, overtime and varying shifts, as the operation requires;

- May be required to live in District-owned housing, upon availability, as a condition of employment;
- willingness to wear prescribed uniform.

LICENSES AND/OR CERTIFICATIONS

1. *Possession of an appropriate California driver's license issued by the State Department of Motor Vehicles and satisfactory driving record.
2. An employee in this classification performs "safety-sensitive functions" and must comply with the United States Department of Transportation (DOT) regulations and is subject to the Federal Omnibus Transportation employee Testing Act of 1991.
3. Must meet or exceed the requirements to serve as a sworn peace officer in the State of California as specified by State Statutes and the Commission on Peace Officer Standards and Training. Possession of a Basic Law Enforcement Course Certificate of Completion
4. **Successful completion of either the Marin County Wildland Fire Academy; or National Wildfire Coordinating Group course S 130/190, Basic Wildland Firefighter/Fire Behavior; or equivalent
5. ***Possession of Emergency Medical Technician (EMT) certificates issued by the State of California and a valid CPR card for Health Care Providers.;

* **For Item 1** - A Class B driver's license issued by the California Department of Motor Vehicles may be obtained within the first eighteen (18) months of hire.

** **For item 4** - Completion of a fire academy listed above may be accomplished within eighteen (18) months from date of hire.

*** **For item 5** - Final approval and issuance of certificate may be obtained within eighteen months (18) from date of hire.

PHYSICAL DEMANDS AND WORKING CONDITIONS

During the course of performing job duties the employee will perform heavy physical work and will need the mobility to operate equipment, which may include office and/or field equipment, or specialized instruments or tools requiring repetitive arm/hand movement and/or the coordinated movement of more than one limb simultaneously; enter and retrieve data from personal computers and terminals via keyboards. The employee frequently stands, walks, bends at neck and waists, twists at neck and waist, uses simple and power grasping with both hands, uses fine manipulation of both hands and fingers, and may require use of the arms above the shoulder, climb or balance; stoop, kneel or crouch. While working in the field the employee may walk on uneven or un-level or slippery ground surfaces such as hills,

slopes or steep slopes or trails, ditches or trenches, on or in tanks, and may work at heights up to ten to twelve feet climbing ladders or stairs. The employee is frequently required to lift and carry short distances objects such as materials or equipment weighing up to 10 to 50 pounds and occasionally lift 50 to 75 pounds. This position requires that the employee demonstrate adequate hearing to detect warning alarms or calls for help and speech to converse in person and over the telephone or radio. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus. In order to drive, individuals must be physically capable of operating the vehicles and equipment safely.

The noise level in the work environment is moderate to loud noise. The employee is exposed to moving vehicles and other moving equipment and machinery, excessive noise, extremes in temperature, humidity, wetness and dust and occasionally exposed to fumes or airborne particles, bloodborne pathogens, risk of electric shock, and vibration.

The position may require the ability to work overtime, extended hours and weekends as needed.

Employees who drive on District business to carry out job-related duties must possess a California driver's license for the class of vehicle driven and meet automobile insurability requirements of the District including review of a recent DMV history.

To be successful in this job, an individual must be able to satisfactorily perform each of the listed duties. These duties are representative of the knowledge, skill and/or ability required for the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the duties and functions of the position. Requests for reasonable accommodation should be directed to the Human Resources Manager.

Established: September 2004
Revised: October 2008
July, 2011
Approved by: Human Resources Manager