



# MARIN MUNICIPAL WATER DISTRICT

## Senior Park Ranger

### DEFINITION

Under general supervision of the Chief Ranger, participates and provides direction to Park Rangers in the work of watershed operations which include but are not limited to: responses to emergency and non-emergency incidents, watershed protection, environmental and historical interpretation, resources management and maintenance activities; Under the Chief Ranger's direction, directs and participates in the work of Rangers in watershed protection and assists with the coordination of training requirements and opportunities for the Ranger Staff; performs related work as required.

### DISTINGUISHING CHARACTERISTICS

The classification of Senior Park Ranger is an advanced journey level worker in the Park Ranger series with the responsibility to provide functional direction to Park Rangers and others as assigned, as well as perform all of the duties of advanced journey level Park Ranger. The Senior Park Ranger is supervised by and receives direction from the Watershed Protection Manager. As an advanced journey level worker, the Senior Park Ranger provides input for inclusion in employee performance evaluations, may assist in the employee selection process, prioritize, assign, and review the work of other Park Rangers and other staff as assigned. In addition the incumbent will assume supervision over the work unit in the absence of the Watershed Protection Manager.

This classification is designated as a peace officer responsible for enforcement of Marin Municipal Water District Regulations, state and federal laws and protection of property and persons on Marin Municipal Water District watershed lands. This class is distinguished by the responsibility and authority associated with designation as a peace officer under the laws of the state. This position may assist in the coordination of patrol assignments of the Park Rangers and the Marin County Sheriff's Office (MCSO) Deputies assigned to MMWD lands.

### EXAMPLES OF DUTIES

Typical duties may include but are not limited to the following:

- Provides functional direction to Park Rangers, MCSO Deputies assigned to District lands and volunteers engaged in watershed operations, protection, interpretative, and maintenance activities.

- Participates in and provides direction to employees involved in patrol of District Watershed properties and enforcement of applicable District policies, rules and regulations, state and federal laws, counsels and warns offenders, and takes appropriate enforcement actions.
- Provides administrative support that may include review of time sheets, coordination and scheduling of training and records maintenance, attend and participate in various staff and committee meetings; maintain patrol logs and prepare reports as required and assists in preparation of various department procedures and reports.
- Provides input on Ranger Staff evaluations and performance review process.
- Patrols watershed lands by vehicle, boat, bicycle, foot and other methods as required.
- Informs visitors of applicable District ordinances, rules and regulations by educating the public regarding use and protection of watershed lands and related facilities, responds to inquiries regarding Watershed operations; may conduct interpretive talks and tours.
- Observes, acts upon and reports suspected illegal activity to appropriate authorities; inspects public areas for vandalism and damage, safety and hazardous conditions, reports to appropriate authorities and/or takes corrective actions.
- Responds to visitor's accidents and injuries, administers first aid, provides emergency medical care and, when appropriate, contacts additional medical response personnel.
- Performs wildland fire control, suppression, mop-up, and prescribed burning operations.
- Performs search and rescue operations; coordinates activities with appropriate agencies.
- Participates in training compliant to standards established by the California Commission on Peace Officer Standards and Training (P.O.S.T.).
- Attends and participate in various training sessions regarding District operations and procedures; attend annual update classes as required.
- Participates in continuing training activities in conjunction with the Marin County Sheriff's Department, Marin County Fire Department and other governmental community agencies.
- Performs maintenance and minor repairs to trails, protection roads, structures, and recreation areas and facilities.
- Inspects public areas for sanitary conditions, cleans restrooms and empties garbage at District facilities as needed.
- Follows applicable safety rules and regulations related to watershed operations, protection, resource management, interpretative, and maintenance activities in a safe and reasonable manner to ensure personal and public safety.
- Directs traffic as needed for special events and during peak visitation periods.
- Maintains District owned equipment in serviceable condition.
- Assists with routine operations of reservoirs and takes lake level and rain gauge readings.
- May direct and assist District or volunteer personnel and Adult Offender Work Program crews engaged in watershed maintenance and resource management activities and improvement projects, ensures employee and volunteer follow applicable safety rules and regulations.
- May assist with the supervision of Adult Offender Work Program (AOWP) crews or assign Rangers to oversee AOWP crews as needed.
- May be required to work on weekends, holidays, overtime and varying shifts as the operation requires.

## **QUALIFICATIONS FOR EMPLOYMENT**

### Knowledge of:

- Rules, regulations and policies governing Marin Municipal Water District watershed activities, state and federal laws.
- Principles and practices of employee supervision and training.
- Principles and practices of fire prevention and control.
- Principles and practices of ecology, land use and conservation, protection and maintenance, and interpretative programs.
- Techniques used in search and rescue operations.
- Law enforcement procedures and California State Penal Code.
- CalOSHA requirements and MMWD safety procedures and guidelines.
- Operation and maintenance of tools and power equipment commonly used by the District.
- Marin Municipal Water District Watershed, trail system and recreation areas.

### Ability to:

- Interpret, apply and enforce Marin Municipal Water District, rules, regulations and policies that apply to watershed lands as well as state, and federal laws, including Fish and Wildlife laws.
- Apply principles and practices of ecology, resource management, land use and conservation.
- Analyze situations accurately and adopt an effective course of action.
- Prepare clear and concise grammatically correct written reports as necessary.
- Operate applicable computers and software programs that are required in the scope of work.
- Direct and train District and volunteer personnel.
- Effectively communicate orally and conduct tours and public education in the use of watershed lands.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Work independently with a minimum of supervision.
- Effectively use enforcement protective equipment in the course of work.
- Skillfully and safely operate light and moderately heavy power equipment.
- Understand and carry out written and oral instructions.
- Drive and operate a vehicle and travel to other work sites.

**Training and Experience:**

Any combination equivalent to experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

- Completion of two years (60 semester units) of study from an accredited college or university including a minimum of 21 semester units satisfying the General Education Curriculum standards as identified for colleges and universities accredited by the Western Association of Colleges and Universities. Courses which meet this requirement include: natural/social sciences, language, humanities and mathematics
- Possession of a Basic Certificate issued by the California Commission on Peace Officer Standards and Training (P.O.S.T.) and four years' experience as a sworn peace officer.
- Four years demonstrated training and experience in wildland fire control and suppression, Emergency Medical Technician practices plus maintenance and repair of recreational facilities and structures.

Or

- Completion of or the twelfth grade or its equivalent and possession of a Basic Certificate issued by the California Commission on Peace Officer Standards and Training (P.O.S.T.) and six years of experience in the protection or general operation of watershed management, resource protection, recreation, park or land management or the equivalent.
- Six years demonstrated training and experience in wildland fire control and suppression, Emergency Medical Technician practices plus maintenance and repair of recreational facilities and structures.

Or

- Must have been grandfathered in under the current agreement (hired prior to October 18, 2010).

**OTHER REQUIREMENTS**

- Per California Government Code, Title 1, Division 4, Chapter 8, Section 3100 "all public employees are hereby declared to be disaster service workers subject to such disaster service activities as may be assigned to them by their superiors or by law."
- Willingness to work on weekends, holidays, overtime and varying shifts, as the operation requires.
- Successful completion of pre-placement background check and medical exams as required.
- Work on weekends, holidays, overtime and varying shifts, as the operation requires.
- May be required to live in District-owned housing upon the availability, as a condition of employment.
- Willingness to wear prescribed uniform.

### **LICENSES AND/OR CERTIFICATIONS**

- Possession of an appropriate driver's license issued by the California State Department of Motor Vehicles and satisfactory driving record;
- An employee in this classification performs "safety-sensitive functions" and must comply with the United States Department of Transportation (DOT) regulations and is subject to the Federal Omnibus Transportation Employee Testing Act of 1991 .
- Possession of a Basic Certificate issued by P.O.S.T.
- Successful completion of Marin County Wildland Fire Academy; or successful completion of National Wildfire Coordinating Group course S 130/190, Basic Wildland Firefighter/Fire Behavior; or its equivalent.
- Successful completion of S-231 Engine Boss.
- Possession of a certified Emergency Medical Technician card issued by the State of California and a valid CPR card for Health Care Providers.

**Notes:** Marin Municipal Water District Park Rangers hired prior to October 18, 2010 are not required to possess a State of California Peace Officers Standards and Training (POST) Basic Certificate or have satisfactorily completed a POST Basic Academy.

### **PHYSICAL DEMANDS AND WORKING CONDITIONS**

During the course of performing job duties the employee will perform heavy physical work and will need the mobility to operate equipment, which may include office and/or field equipment, or specialized instruments or tools requiring repetitive arm/hand movement and/or the coordinated movement of more than one limb simultaneously; enter and retrieve data from personal computers and terminals via keyboards. The employee frequently stands, walks, bends at neck and waists, twists at neck and waist, uses simple and power grasping with both hands, uses fine manipulation of both hands and fingers, and may require use of the arms above the shoulder, climb or balance; stoop, kneel or crouch. While working in the field the employee may walk on uneven or un-level or slippery ground surfaces such as hills, slopes or steep slopes and trails, ditches or trenches, on or in tanks, and may work at heights up to ten to twelve feet climbing ladders or stairs. The employee is frequently required to lift and carry short distances objects such as materials or equipment weighing up to 10 to 50 pounds and occasionally lift 50 to 75 pounds. This position requires that the employee demonstrate adequate hearing to detect warning alarms or calls for help, and speech to converse in person and over the telephone or radio, and Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus. In order to drive, individuals must be physically capable of operating the vehicles and equipment safely.

The noise level in the work environment is moderate to loud noise. The employee is exposed to moving vehicles and other moving equipment and machinery, excessive noise, extremes in

temperature, humidity, wetness and dust and occasionally exposed to fumes or airborne particles, blood borne pathogens, risk of electric shock, and vibration.

The position may require the ability to work overtime, extended hours and weekends as needed.

Employees who drive on District business to carry out job-related duties must possess a California driver's license for the class of vehicle driven and meet automobile insurability requirements of the District including review of a recent DMV history.

*To be successful in this job, an individual must be able to satisfactorily perform each of the listed duties. These duties are representative of the knowledge, skill and/or ability required for the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the duties and functions of the position. Requests for reasonable accommodation should be directed to the Human Resources Manager.*

Established: July 2005  
Revised: October 2008  
July 2011  
August 2018

Approved by: Human Resources Manager