NOTICE OF MEETING
OPERATIONS COMMITTEE/BOARD OF DIRECTORS (OPERATIONS)

MEETING DATE: 11-20-2020
TIME: 9:30 a.m.
LOCATION: This meeting will be held virtually, pursuant to the Governor’s Executive Order N-29-20.

To participate online, go to [https://zoom.us/j/92025860854](https://zoom.us/j/92025860854). You can also participate by phone by calling 1-699-900-9128 and entering the webinar ID#: 920 2586 0854.

During the public comment periods, the public may comment by clicking the “raise hand” button on the bottom of the Zoom screen; if you are joining by phone and would like to comment, press *9 and we will call on you as appropriate.

You may also submit your comments in advance or during the meeting by emailing them to BoardComment@MarinWater.org. Emailed comments on informational items will be provided to the committee and posted on our website. Emailed comments on approval items will be read aloud at the meeting prior to the committee taking action on the item, and posted on our website. (Please do not include personal information in your comment that you do not want published on our website such as phone numbers and home addresses.)

Comments should be limited to three minutes or less, or as determined by the committee chair.

<table>
<thead>
<tr>
<th>AGENDA ITEMS</th>
<th>RECOMMENDATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call to Order</td>
<td></td>
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<tr>
<td>Adopt Agenda</td>
<td></td>
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<tr>
<td>Public Comment</td>
<td>Members of the public may comment on any items not listed on the agenda during this time. Comments will be limited to three minutes per speaker, and time limits may be reduced by the Committee Chair to accommodate the number of speakers and ensure that the meeting is conducted in an efficient manner.</td>
</tr>
</tbody>
</table>

MARIN WATER BOARD OF DIRECTORS: LARRY BRAGMAN, JACK GIBSON, CYNTHIA KOEHLER, AND LARRY RUSSELL
## AGENDA ITEMS

<table>
<thead>
<tr>
<th>Calendar</th>
<th>RECOMMENDATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Minutes of the Operations Committee/Board of Directors (Operations) Meeting of October 16, 2020</td>
<td>Approve</td>
</tr>
<tr>
<td>2. Annexation of Single Family Residence at 1499 Lucas Valley Road, San Rafael (APN 165-010-89) into District Boundaries</td>
<td>Review &amp; Refer to a future meeting of the Board of Directors</td>
</tr>
<tr>
<td>3. Alpine/Bon Tempe Raw Water Transfer Pipeline Replacement Project (D20027)</td>
<td>Review &amp; Refer to a future meeting of the Board of Directors</td>
</tr>
</tbody>
</table>

### Adjournment

### ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

In accordance with the Americans with Disabilities Act (ADA) and California Law, it is Marin Water’s policy to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require a copy of a public hearing notice, an agenda, and/or agenda packet in an appropriate alternative format, or if you require other accommodations, please contact Board Secretary Terrie Gillen at 415.945.1448, at least two days in advance of the meeting. Advance notification will enable the Marin Water to make reasonable arrangements to ensure accessibility.

INFORMATION PACKETS ARE AVAILABLE FOR REVIEW AT THE CIVIC CENTER LIBRARY, CORTE MADERA LIBRARY, FAIRFAX LIBRARY, MILL VALLEY LIBRARY, MARIN WATER OFFICE, AND ON THE MARIN WATER WEBSITE (MARINWATER.ORG)

### FUTURE BOARD MEETINGS:

- **Tuesday, December 1, 2020**
  Board of Directors’ Special Meeting
  7:30 p.m.

- **Thursday, December 10, 2020**
  Watershed Committee/Board of Directors (Watershed) Meeting
  1:30 p.m.

- **Friday, December 11, 2020**
  Operations Committee/Board of Directors (Operations) Meeting
  9:30 a.m.

[Signature]

Board Secretary
Approval Item

TITLE
Minutes of the Operations Committee/Board of Directors (Operations) Meeting of October 16, 2020

RECOMMENDATION
Approve the adoption of the minutes.

SUMMARY
On October 16, 2020, the Operations Committee/Board of Directors (Operations) held its monthly meeting. The minutes of that meeting are attached.

DISCUSSION
None

FISCAL IMPACT
None

ATTACHMENT(S)
1. Minutes of October 16, 2020, Meeting of the Operations Committee/Board of Directors (Operations)

<table>
<thead>
<tr>
<th>DEPARTMENT OR DIVISION</th>
<th>DIVISION MANAGER</th>
<th>APPROVED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communications &amp; Public Affairs Department</td>
<td>Terrie Gillen, Board Secretary</td>
<td>Ben Horenstein, General Manager</td>
</tr>
</tbody>
</table>
MARIN MUNICIPAL WATER DISTRICT
OPERATIONS COMMITTEE /BOARD OF DIRECTORS (OPERATIONS) MEETING

MINUTES

Friday, October 16, 2020

Via teleconference

(In accordance with Governor Gavin Newsom’s Executive Order N-29-20)

DIRECTORS PRESENT: Larry Bragman, John C. Gibson, Cynthia Koehler, and Larry L. Russell

DIRECTORS ABSENT: None

CALL TO ORDER: Chair Russell called the meeting to order at 9:30 a.m.

ADOPT AGENDA:
On motion made by Director Gibson and seconded by Director Bragman, the board approved the adoption of the agenda by the following roll call vote:

Ayes: Directors Bragman, Koehler, Gibson, and Russell
Noes: None
Abstain: None

PUBLIC COMMENT:
There were no public comments.

CALENDAR ITEMS:
ITEM 1. MINUTES OF THE OPERATIONS COMMITTEE /BOARD OF DIRECTORS (OPERATIONS) MEETING OF SEPTEMBER 18, 2020

On motion made by Director Gibson and seconded by Director Bragman, the committee approved the minutes by the following roll call vote:

Ayes: Directors Bragman, Koehler, Gibson, and Russell
Noes: None
Abstain: None

ITEM 2. PROFESSIONAL SERVICES AGREEMENT FOR ANNUAL NORTHERN SPOTTED OWL MONITORING

Natural Resources Program Manager Carl Sanders brought forth this item. Discussion ensued.

There was no public comment.
The board reviewed and referred this agreement to a future regular bi-monthly meeting of the Board of Directors.

ITEM 3. TASTE AND ODOR UPDATE

Operations Division Manager Paul Sellier presented this item. Discussion followed.

There was no public comment. The committee took no formal action.

ADJOURNMENT

There being no further business, the Operations Committee/Board of Directors (Operations) meeting adjourned at 10:31 a.m.

_________________________
Board Secretary
Informational Item

TO: Operations Committee

FROM: Michael Ban, Director of Engineering

THROUGH: Ben Horenstein, General Manager

DIVISION NAME: Engineering

ITEM: Annexation of Single Family Residence at 1499 Lucas Valley Rd, San Rafael (APN 165-010-89) into District boundaries

SUMMARY
In 1997, the property at 1499 Lucas Valley Road, San Rafael, connected to the District’s water system and began receiving water from the District. The property is an 8.98 acre parcel comprising a single-family residence with 2-living units, a horse arena, and a barn. In addition, this upslope wooded property with developed and undeveloped open spaces is zoned PD(1701) -Planned Development District and any plan to increase the number of living units would require a rezoning of the property.

The property at 1499 Lucas Valley Road is located outside of the District’s service area (see Attachment 1). At the time the property was connected to the District in 1997, annexation of the property into the District’s service area did not occur. The District would like to resolve this outstanding issue and the property owner, Michael J. Stone, has supplied 100% consent to allow for the District to petition the Marin County Local Agency Formation Commission ("LAFCO") to annex this parcel into the District’s service area. District staff will present a resolution for the annexation of 1499 Lucas Valley Road at a future regularly scheduled meeting of the Board.

FISCAL IMPACT
The total cost to the District to petition Marin County LAFCO to annex this parcel into the District’s service area is estimated at $5,246.09, to be funded by the District’s FYE 2021 Operating Budget.

ATTACHMENT(S)
1. Location Map
2. Exhibit A – Plat of Annexation of 1499 Lucas Valley Rd
Location Map

Division -1 District Boundary in Purple

1499 Lucas Valley Rd, SR
Informational Item

TO: Operations Committee/Board of Directors (Operations)

FROM: Michael Ban, Director of Engineering

THROUGH: Ben Horenstein, General Manager

DIVISION NAME: Engineering

ITEM: Alpine/Bon Tempe Raw Water Transfer Pipeline Replacement Project (D20027)

SUMMARY
The Alpine/Bon Tempe Raw Water Transfer Pipeline Replacement Project (Project) will install approximately 300 feet of new pipe to replace old, leak prone and seismic deficient pipe in the Marin Municipal Water District’s watershed lands. On November 17, 2020, the District opened construction bids for the Project. District staff will make a recommendation for contract award at a future regularly scheduled Board meeting.

DISCUSSION
The District transfers raw water from Alpine Reservoir up to Bon Tempe Reservoir through a 2,600-foot long, 24-inch diameter welded steel pipe installed in 1956. A 300-foot section of pipe located near Alpine has deteriorated and needs to be replaced. The Alpine / Bon Tempe Raw Water Transfer Pipeline Replacement Project (Project) will replace this 300 foot section of leak prone pipe. This raw water transmission line is a critical asset to the District as it the only source of raw water supply from Alpine Reservoir to Bon Tempe Reservoir. The Project will take place in the location described in Table 1 and shown on the map provided in Attachment 1.

<table>
<thead>
<tr>
<th>Street</th>
<th>Length</th>
<th>Installation Date</th>
<th>Existing Size &amp; Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alpine/Bon Tempe Pump Rd.</td>
<td>300 ft</td>
<td>1956</td>
<td>24” WSP</td>
</tr>
</tbody>
</table>

WSP= welded steel pipe
Summaries of the estimated Project costs and schedule are provided below.

**Budget:**
- Engineer’s Estimate: $170,000
- Contingency: $17,000
- Materials and Professional Fees: $39,000
- District Labor/Inspection: $78,000
- Total Budget: $304,000
- Budget Category: A1A02A

**Project Implementation:**
- Project Advertisement: October 27, 2020
- Bid Opening: November 17, 2020
- Project Award: December 1, 2020
- Estimated Completion Date: April 2, 2021
- Duration: 123 days

**ENVIRONMENTAL REVIEW**
The Project is Categorically Exempt pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15302(c), Replacement or Reconstruction, because it is the replacement of water pipeline involving negligible or no expansion of capacity. A copy of the draft Notice of Exemption is enclosed as Attachment 2.

<table>
<thead>
<tr>
<th>Department</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Information</td>
<td>Issue news release to local media (print and online outlets).</td>
</tr>
<tr>
<td>Public Information</td>
<td>Post on MMWD website.</td>
</tr>
<tr>
<td>Engineering</td>
<td>Provide signage at Project site throughout construction period.</td>
</tr>
</tbody>
</table>

**FISCAL IMPACT**
The total cost to complete the Alpine / Bon Tempe Raw Water Pipeline Replacement Project is estimated at $304,000.

**ATTACHMENT(S)**
1. Site Map
2. Draft Notice of Exemption
Notice of Exemption

Filing Requested By and When Filed Return To:
Marin Municipal Water District
220 Nellen Ave
Corte Madera, CA  94925
Attn: Mike Ban, Manager of Environmental & Engineering Services

Project Title: Alpine/Bon Tempe Raw Water Transfer Pipeline Replacement Project (D20027)

Project Location: Marin Municipal District Watershed
Project Location – County: Marin

Project Description: The project will replace approximately 300 feet of 24-inch leak prone pipe, originally installed in 1956, in support of the District’s Capital Improvement Program.

Public Agency Approving Project: Marin Municipal Water District

Name of Person or Agency Carrying Out Project: Marin Municipal Water District

CEQA Exemption Status: Categorical Exemption Section 15302(c), Replacement or Reconstruction.

Reason for Exemption: The project qualifies for exemption pursuant to Section 15302(c) inasmuch as it is the replacement of existing water pipelines with negligible or no expansion of capacity.

Project Approval: The Marin Municipal Water District Board of Directors approved the award of a contract for project construction, which represents project approval as defined by Section 15352 of the Guidelines for Implementation of the California Environmental Quality Act, at their regularly scheduled meeting on December 1, 2020.

Lead Agency Contact Person: Michael Ban, Marin Municipal Water District
Telephone: (415) 945-1435

__________________________________________________________  _________________________
Michael Ban, Director of Engineering  Date

Figure 1: Alpine / Bon Tempe Raw Water Transfer Pipeline Replacement Project