



Posting Date: 11-19-2020

## **AMENDED NOTICE OF MEETING**

### **OPERATIONS COMMITTEE/BOARD OF DIRECTORS (OPERATIONS)**

**MEETING DATE:** 11-20-2020

**TIME:** 9:30 a.m.

**LOCATION:** This meeting will be held virtually, pursuant to the Governor's Executive Order N-29-20.

To participate online, go to <https://zoom.us/j/92025860854>. You can also participate by phone by calling 1-~~699-900-9128~~ [669-900-6833](tel:669-900-6833) and entering the webinar ID#: 920 2586 0854.

During the public comment periods, the public may comment by clicking the "raise hand" button on the bottom of the Zoom screen; if you are joining by phone and would like to comment, press \*9 and we will call on you as appropriate.

You may also submit your comments in advance or during the meeting by emailing them to [BoardComment@MarinWater.org](mailto:BoardComment@MarinWater.org). Emailed comments on informational items will be provided to the committee and posted on our website. Emailed comments on approval items will be read aloud at the meeting prior to the committee taking action on the item, and posted on our website. *(Please do not include personal information in your comment that you do not want published on our website such as phone numbers and home addresses.)*

Comments should be limited to three minutes or less, or as determined by the committee chair.

AGENDA ITEMS	RECOMMENDATIONS
Call to Order	
Adopt Agenda	
Public Comment  Members of the public may comment on any items not listed on the agenda during this time. Comments will be limited to three minutes per speaker, and time limits may be reduced by the Committee Chair to accommodate the number of speakers and ensure that the meeting is conducted in an efficient manner.	

**MARIN WATER BOARD OF DIRECTORS:** LARRY BRAGMAN, JACK GIBSON, CYNTHIA KOEHLER, AND LARRY RUSSELL

AGENDA ITEMS	RECOMMENDATIONS
<b>Calendar</b>	
1. Minutes of the Operations Committee/Board of Directors (Operations) Meeting of October 16, 2020	<i>Approve</i>
2. Annexation of Single Family Residence at 1499 Lucas Valley Road, San Rafael (APN 165-010-89) into District Boundaries	<i>Review &amp; Refer to a future meeting of the Board of Directors</i>
3. Alpine/Bon Tempe Raw Water Transfer Pipeline Replacement Project (D20027)	<i>Review &amp; Refer to a future meeting of the Board of Directors</i>
<b>Adjournment</b>	

#### ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

In accordance with the Americans with Disabilities Act (ADA) and California Law, it is Marin Water's policy to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require a copy of a public hearing notice, an agenda, and/or agenda packet in an appropriate alternative format, or if you require other accommodations, please contact Board Secretary Terrie Gillen at 415.945.1448, at least two days in advance of the meeting. Advance notification will enable the Marin Water to make reasonable arrangements to ensure accessibility.

INFORMATION PACKETS ARE AVAILABLE FOR REVIEW AT THE CIVIC CENTER LIBRARY, CORTE MADERA LIBRARY, FAIRFAX LIBRARY, MILL VALLEY LIBRARY, MARIN WATER OFFICE, AND ON THE MARIN WATER WEBSITE (MARINWATER.ORG)

#### FUTURE BOARD MEETINGS:

- ❖ Tuesday, December 1, 2020  
Board of Directors' Special Meeting  
7:30 p.m.
- ❖ Thursday, December 10, 2020  
Watershed Committee/Board of Directors (Watershed) Meeting  
1:30 p.m.
- ❖ Friday, December 11, 2020  
Operations Committee/Board of Directors (Operations) Meeting  
9:30 a.m.



Board Secretary

## Approval Item

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**TITLE**

Minutes of the Operations Committee/Board of Directors (Operations) Meeting of October 16, 2020

**RECOMMENDATION**

Approve the adoption of the minutes.

**SUMMARY**

On October 16, 2020, the Operations Committee/Board of Directors (Operations) held its monthly meeting. The minutes of that meeting are attached.

**DISCUSSION**

None

**FISCAL IMPACT**

None

**ATTACHMENT(S)**

1. Minutes of October 16, 2020, Meeting of the Operations Committee/Board of Directors (Operations)

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Communications & Public Affairs Department	 Terrie Gillen Board Secretary	 Ben Horenstein General Manager

**MARIN MUNICIPAL WATER DISTRICT  
OPERATIONS COMMITTEE /BOARD OF DIRECTORS (OPERATIONS) MEETING**

**MINUTES**

**Friday, October 16, 2020**

**Via teleconference**

(In accordance with Governor Gavin Newsom's Executive Order N-29-20)

**DIRECTORS PRESENT:** Larry Bragman, John C. Gibson, Cynthia Koehler, and Larry L. Russell

**DIRECTORS ABSENT:** None

**CALL TO ORDER:** Chair Russell called the meeting to order at 9:30 a.m.

**ADOPT AGENDA:**

On motion made by Director Gibson and seconded by Director Bragman, the board approved the adoption of the agenda by the following roll call vote:

Ayes: Directors Bragman, Koehler, Gibson, and Russell

Noes: None

Abstain: None

**PUBLIC COMMENT:**

There were no public comments.

**CALENDAR ITEMS:**

**ITEM 1. MINUTES OF THE OPERATIONS COMMITTEE /BOARD OF DIRECTORS (OPERATIONS)  
MEETING OF SEPTEMBER 18, 2020**

On motion made by Director Gibson and seconded by Director Bragman, the committee approved the minutes by the following roll call vote:

Ayes: Directors Bragman, Koehler, Gibson, and Russell

Noes: None

Abstain: None

**ITEM 2. PROFESSIONAL SERVICES AGREEMENT FOR ANNUAL NORTHERN SPOTTED OWL  
MONITORING**

Natural Resources Program Manager Carl Sanders brought forth this item. Discussion ensued.

There was no public comment.

The board reviewed and referred this agreement to a future regular bi-monthly meeting of the Board of Directors.

### **ITEM 3. TASTE AND ODOR UPDATE**

Operations Division Manager Paul Sellier presented this item. Discussion followed.

There was no public comment. The committee took no formal action.

### **ADJOURNMENT**

There being no further business, the Operations Committee/Board of Directors (Operations) meeting adjourned at 10:31 a.m.

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Board Secretary

## Informational Item

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**TO:** Operations Committee

**FROM:** Michael Ban, Director of Engineering *MB*

**THROUGH:** Ben Horenstein, General Manager *BH*

**DIVISION NAME:** Engineering

**ITEM:** Annexation of Single Family Residence at 1499 Lucas Valley Rd, San Rafael  
(APN 165-010-89) into District boundaries

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### SUMMARY

In 1997, the property at 1499 Lucas Valley Road, San Rafael, connected to the District's water system and began receiving water from the District. The property is an 8.98 acre parcel comprising a single-family residence with 2-living units, a horse arena, and a barn. In addition, this upslope wooded property with developed and undeveloped open spaces is zoned PD(1701) -Planned Development District and any plan to increase the number of living units would require a rezoning of the property.

The property at 1499 Lucas Valley Road is located outside of the District's service area (see Attachment 1). At the time the property was connected to the District in 1997, annexation of the property into the District's service area did not occur. The District would like to resolve this outstanding issue and the property owner, Michael J. Stone, has supplied 100% consent to allow for the District to petition the Marin County Local Agency Formation Commission ("LAFCO") to annex this parcel into the District's service area. District staff will present a resolution for the annexation of 1499 Lucas Valley Road at a future regularly scheduled meeting of the Board.

### FISCAL IMPACT

The total cost to the District to petition Marin County LAFCO to annex this parcel into the District's service area is estimated at \$5,246.09, to be funded by the District's FYE 2021 Operating Budget.

### ATTACHMENT(S)

1. Location Map
2. Exhibit A – Plat of Annexation of 1499 Lucas Valley Rd

## Location Map

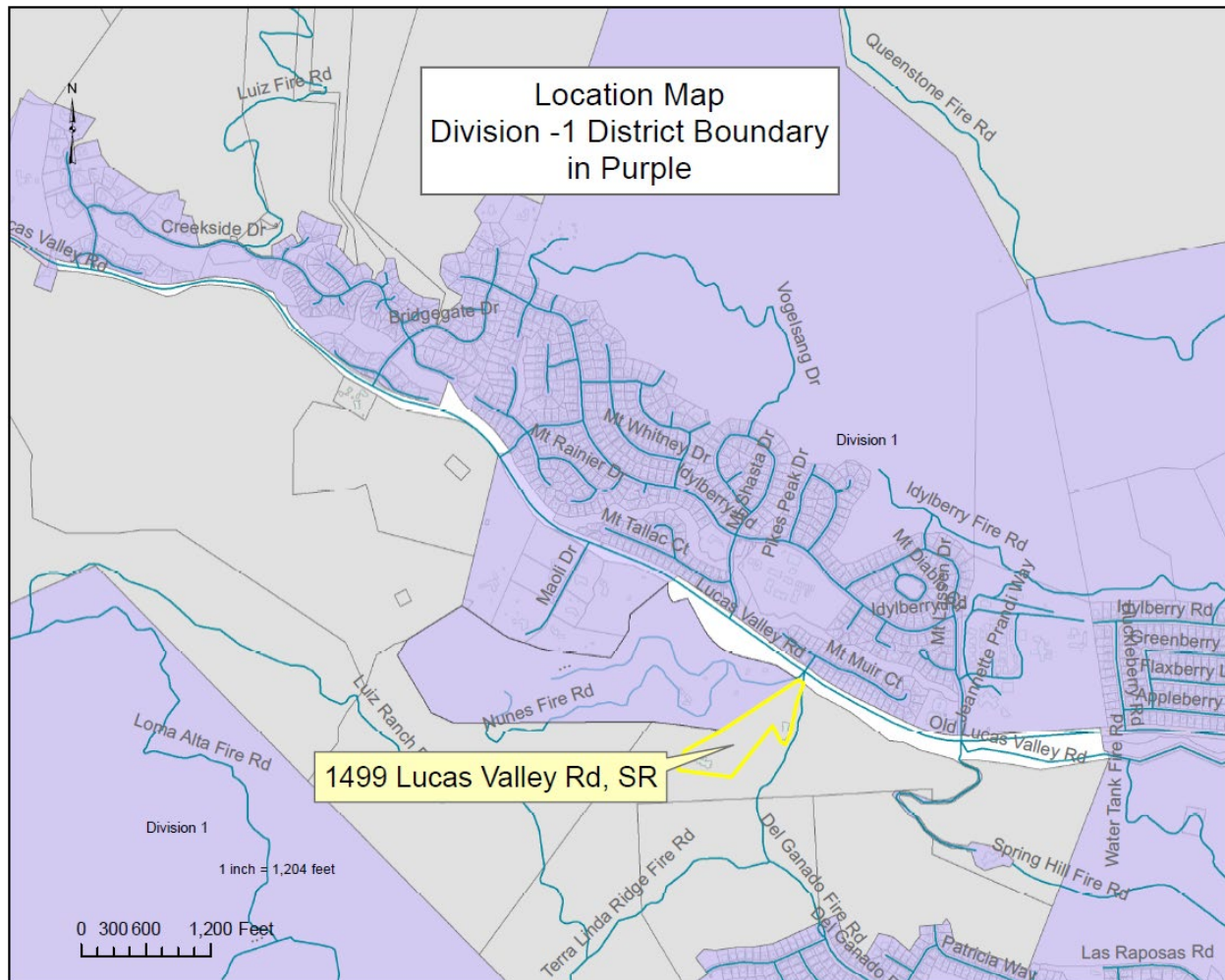
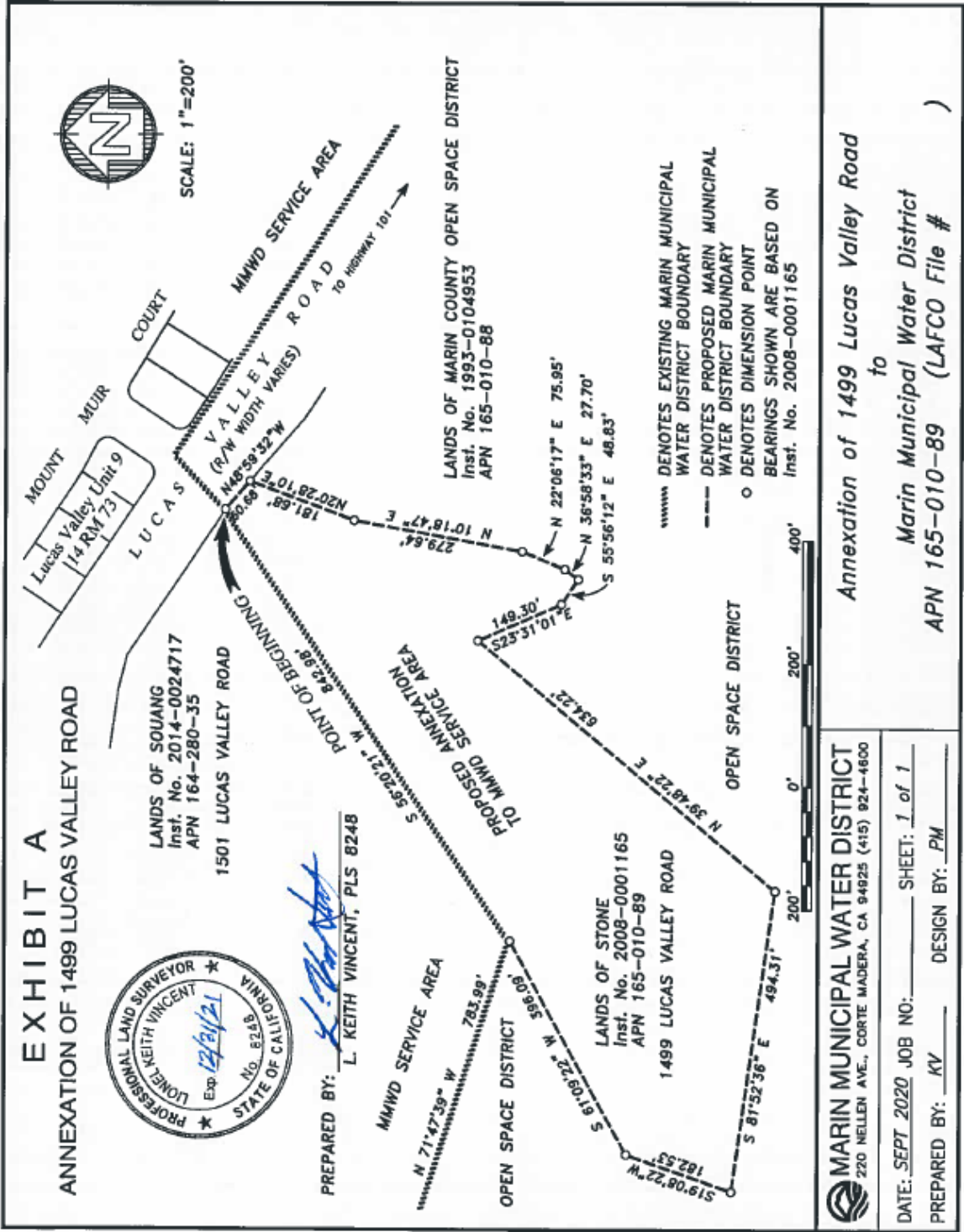


EXHIBIT A







**Item Number:** 03  
**Meeting Date:** 11-20-2020  
**Meeting:** Operations  
Committee/Board of Directors  
(Operations)

## Informational Item

**TO:** Operations Committee/Board of Directors (Operations)

**FROM:** Michael Ban, Director of Engineering *MB*

**THROUGH:** Ben Horenstein, General Manager *BH*

**DIVISION NAME:** Engineering

**ITEM:** Alpine/Bon Tempe Raw Water Transfer Pipeline Replacement Project (D20027)

### SUMMARY

The Alpine/Bon Tempe Raw Water Transfer Pipeline Replacement Project (Project) will install approximately 300 feet of new pipe to replace old, leak prone and seismic deficient pipe in the Marin Municipal Water District's watershed lands. On November 17, 2020, the District opened construction bids for the Project. District staff will make a recommendation for contract award at a future regularly scheduled Board meeting.

### DISCUSSION

The District transfers raw water from Alpine Reservoir up to Bon Tempe Reservoir through a 2,600-foot long, 24-inch diameter welded steel pipe installed in 1956. A 300-foot section of pipe located near Alpine has deteriorated and needs to be replaced. The Alpine / Bon Tempe Raw Water Transfer Pipeline Replacement Project (Project) will replace this 300 foot section of leak prone pipe. This raw water transmission line is a critical asset to the District as it the only source of raw water supply from Alpine Reservoir to Bon Tempe Reservoir. The Project will take place in the location described in Table 1 and shown on the map provided in Attachment 1.

**Table 1**  
**Pipeline Replacement Locations**

Street	Length	Installation Date	Existing Size & Type
Alpine/Bon Tempe Pump Rd.	300 ft	1956	24" WSP

WSP= welded steel pipe

Summaries of the estimated Project costs and schedule are provided below.

**Budget:**

Engineer's Estimate:	\$170,000
Contingency:	\$17,000
Materials and Professional Fees:	\$39,000
District Labor/Inspection:	\$78,000
Total Budget:	\$304,000
Budget Category:	A1A02A

**Project Implementation:**

Project Advertisement:	October 27, 2020
Bid Opening:	November 17, 2020
Project Award:	December 1, 2020
Estimated Completion Date:	April 2, 2021
Duration:	123 days

**ENVIRONMENTAL REVIEW**

The Project is Categorically Exempt pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15302(c), Replacement or Reconstruction, because it is the replacement of water pipeline involving negligible or no expansion of capacity. A copy of the draft Notice of Exemption is enclosed as Attachment 2.

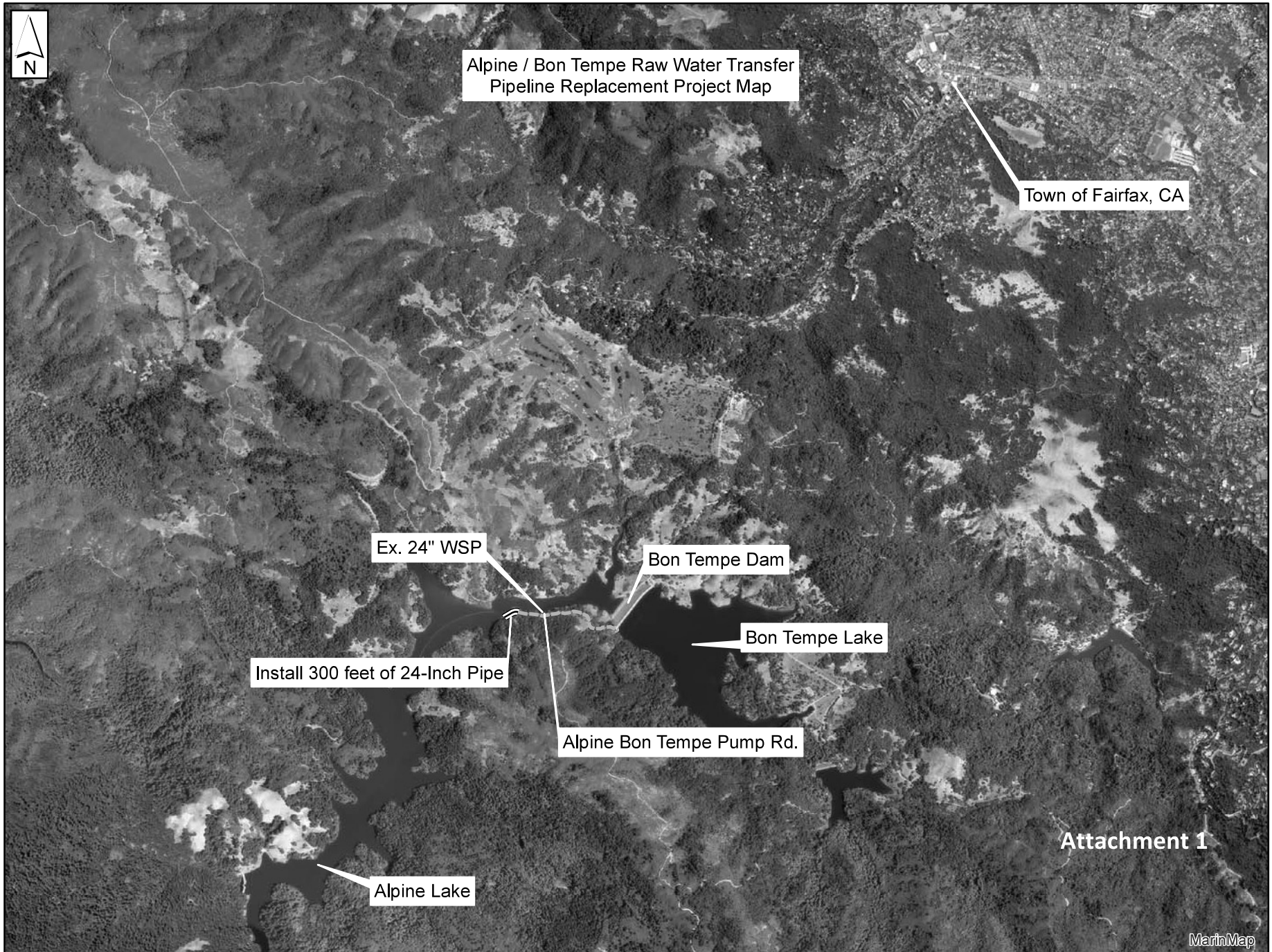
Department	Action
Public Information	Issue news release to local media (print and online outlets).
Public Information	Post on MMWD website.
Engineering	Provide signage at Project site throughout construction period.

**FISCAL IMPACT**

The total cost to complete the Alpine / Bon Tempe Raw Water Pipeline Replacement Project is estimated at \$304,000.

**ATTACHMENT(S)**

1. Site Map
2. Draft Notice of Exemption



0 0.25 0.5 1  
Miles

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New 24-inch Raw Water Pipeline

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Ex. 24-inch Raw Water Pipeline

# Notice of Exemption



Filing Requested By and When Filed Return To:

Marin Municipal Water District  
220 Nellen Ave  
Corte Madera, CA 94925  
Attn: Mike Ban, Manager of Environmental & Engineering Services

**Project Title:** Alpine/Bon Tempe Raw Water Transfer Pipeline Replacement Project (D20027)

**Project Location :** Marin Municipal District Watershed

**Project Location – County:** Marin

**Project Description:** The project will replace approximately 300 feet of 24-inch leak prone pipe, originally installed in 1956, in support of the District's Capital Improvement Program.

**Public Agency Approving Project:** Marin Municipal Water District

**Name of Person or Agency Carrying Out Project:** Marin Municipal Water District

**CEQA Exemption Status:** Categorical Exemption Section 15302(c), Replacement or Reconstruction.

**Reason for Exemption:** The project qualifies for exemption pursuant to Section 15302(c) inasmuch as it is the replacement of existing water pipelines with negligible or no expansion of capacity.

**Project Approval:** The Marin Municipal Water District Board of Directors approved the award of a contract for project construction, which represents project approval as defined by Section 15352 of the Guidelines for Implementation of the California Environmental Quality Act, at their regularly scheduled meeting on December 1, 2020.

**Lead Agency Contact Person:** Michael Ban, Marin Municipal Water District

**Telephone:** (415) 945-1435

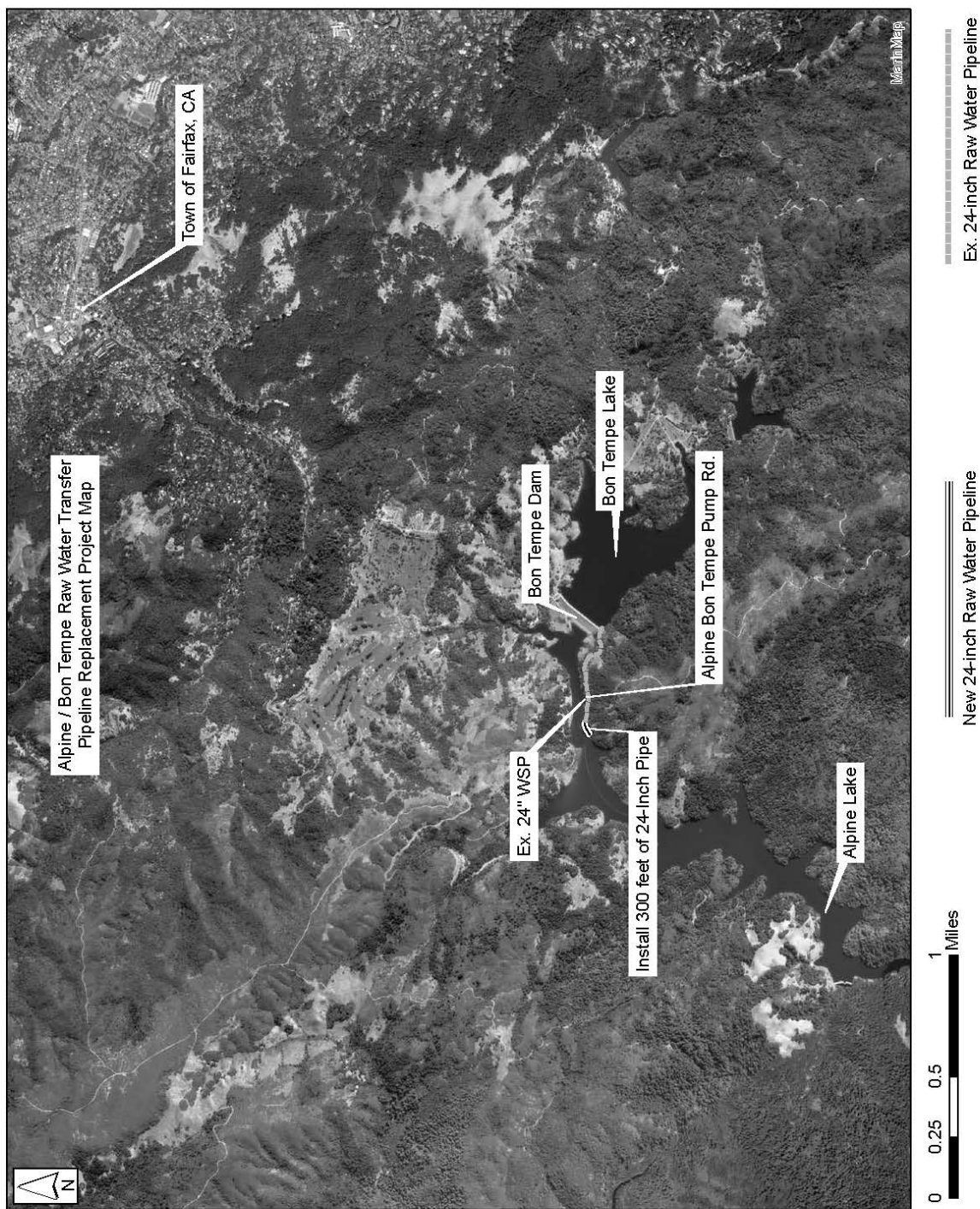
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Michael Ban, Director of Engineering

Date

**Figure 1: Alpine / Bon Tempe Raw Water Transfer Pipeline Replacement Project**





SOURCE: MMWD 2020