



**Instructions**

Download and complete the form. Hover your mouse over any fields for additional information. Email the completed form to [EngineeringServices@MarinWater.org](mailto:EngineeringServices@MarinWater.org). This form is for electronic submissions only; printed/handwritten forms will not be accepted. If you need assistance please contact the Engineering Department at 415.945.1530.

# PROJECT INFORMATION FORM

## Applicant/Property Owner Information

Applicant Name			If "other", describe
Mailing Address	City	State	ZIP Code
Email	Phone		
Property Owner Name	Mailing Address		
City	State	ZIP Code	Phone
How do you want to be notified of your project requirements?	In person	Email	

## Property Information

Property Address	City	APN
Marin Water Service No.	Building Permit Issued by	Building Permit #

## Project Information

Overall Scope of Work (Project Details)	Type of Work Requested	Meter Size
<b>Existing Improvements (Pre-project)</b>		<b>Final Improvements (Post-project)</b>
Structure	Use	ft <sup>2</sup>
#1		
#2		
#3		
Structure	Use	ft <sup>2</sup>
#1		
#2		
#3		

Please complete the section below if your project includes an Accessory Dwelling Unit (ADU)

ADU Size (ft <sup>2</sup> )	ADU No. of Bedrooms/Bathrooms, ex. 2/1	Owner will live on property?
Fire sprinkler system required?	Fire hydrant(s) required?	Fire Dept
Dedicated fireline connection required?	Hydrant Make & Model	Contact Person
Size 8" 6" 4" 2"		Phone

## Meter Sizing Table – Water-Using Fixtures

Residential	Number	Marin Water Use Only		Commercial	Number	Marin Water Use Only	
		WSFU	Total WSFU			WSFU	Total WSFU
Kitchen sink				Bar sink			
Dishwasher				Clinic sink			
Bar sink				Service sink			
Bathroom sink				Kitchen sink			
Shower				Drinking fountain			
Tub/shower combo				Hose bib			
Toilet				Hose bib additional			
Lawn Sprinkler Heads*				Bathroom sink			
Washing machine				Urinal			
Laundry sink				Toilet – gravity tank			
1st Hose bib				Toilet – flush valve			
Hose bib additional				Shower			
Total fixture unit demand in gallons per minute			n/a	Total fixture unit demand in gallons per minute			n/a
Marin Water Use Only	Total			Marin Water Use Only	Total		
Minimum Meter Size		n/a		Minimum Meter Size		n/a	

\*Enter the maximum number of lawn sprinkler heads used at one time.

## Landscape Irrigation

New plantings?      Yes      No      If "Yes", provide the approximate area in square feet:  
 (Applies to previously unplanted area without an existing irrigation system)

Rehabilitated planting area?      Yes      No      If "Yes", provide the approximate area in square feet:  
 (Applies to changes made to an existing planted area with an existing irrigation system)

## Cross-Connection Control – Backflow Prevention

Please be advised a Cross-Connection Survey (Inspection) will be conducted at this service address to assess potential hazards to the public and internal drinking water systems. Installation of a testable backflow preventer may be required. The following items must be considered when designing water systems:

- Backflow Prevention will affect water and fire protection system(s) pressure.
- Backflow prevention is required for all irrigation systems at the point of connection. NOT AT THE METER.
- Other hazards such as radiant heat, swimming pools, and water fountains require Backflow Prevention at supply line.
- Backflow Prevention installed at meter requires the installation of a thermal expansion tank.

If you would like a designated survey date and time, please call 415.945.1488 to schedule an appointment.

Day:    Mon      Tue      Wed      Thu      Fri      Time:    8:00 a.m.-12:00 p.m.      12:30 p.m.-2:00 p.m.

### Contractor Contact Information

Company Name	Address		
City	State	Phone	Email
Job Contact Name	Phone		Email
Facility Use:	Residential/SFD	Commercial	Commercial/Residential    Other

Are the following water fixtures or features installed or will be installed?

	Yes	No		Yes	No		Yes	No
Well or Spring			Boiler			Existing Irrigation		
Rain Water Collection			Radiant Heat			New Irrigation		
Graywater Collection			Holding Tank			Water - Heat Exchanger		
Other Source of Water			Solar Water Heating			Pressure Boosting Pump		
Built-in Spa			Swimming Pool			Water Treatment System		
Carbonator			Cooling Tower			Water Fountain/Feature		

Fireline Service Per Marin Municipal Water District Code	Fireline #	F
Single Source (Marin Water)	Private Fire Hydrant(s)	Storage Tank
Fire system looped with second fire line		Auxiliary Water Source
		Chemicals used in fire system (anti-freeze, MIC-inhibitors, etc.)

I declare under penalty of perjury that all statements herein are true and correct. I understand that a cross-connection survey (site visit) may be performed at the above service address and that backflow prevention requirements may be imposed at any time commensurate with the degree of hazard established by state and municipal laws, regulations, and codes.

Name of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Name of Property Owner \_\_\_\_\_ Date \_\_\_\_\_

### Marin Water Use Only

Service Number	APN	Size	Resi Code	(Sub Code)	Other Service Numbers	Packet Given
						Yes    No

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