

**MARIN MUNICIPAL WATER DISTRICT
E-BIKES COMMUNITY ADVISORY COMMITTEE MEETING MINUTES**

Minutes of the E-Bikes Community Advisory Committee Meeting held on Tuesday, September 10, 2019 at 220 Nellen Ave., Corte Madera, California.

Members present: Bill Abright, Ellie Cohen, Nona Dennis, Robert Eichstaedt, Jonathan Frieman, Gail MacMillan, Robert Mittelstaedt, Debbie Raphael, Sierra Salin, and Peter Whittlesey.

Members absent: None

This meeting was noticed as a special meeting to allow three or more Board members to attend. In attendance were Board members: Larry Bragman, Jack Gibson, and Larry Russell; and staff members: Shaun Horne, Watershed Resources Manager, Brett Pedisich, Park Ranger, Crystal Yezman, Facilities and Watershed Division Manager, Ben Horenstein, General Manager, and Jeanne Mariani-Belding, Communications and Public Affairs Manager.

The meeting began at 6pm and was preceded by Sam Magill, Senior Facilitator at the Consensus and Collaboration Program at Sacramento State University, with the support of Shaun Horne, Watershed Resources Manager, Brett Pedisich, Park Ranger, and Crystal Yezman, Facilities and Watershed Division Manager.

Welcome and Introductions

Crystal Yezman, Facilities and Watershed Division Manager, welcomed everyone to the meeting and began by giving a background on why the E-Bikes Community Advisory Committee (CAC) was established. She reviewed the series of events leading up to the formation of the CAC including: the December 2018 MMWD E- Bike Workshop, the Board of Directors approval to form a citizens advisory committee in March 2019, the CAC application process, the Board approval of the recommended committee members in May 2019, and the subsequent MMWD contract with a third party facilitator to help the collaborative process of the meetings.

Ms. Yezman asked all members of the public who were interested in speaking to fill out speaker cards and to wait until the end of agenda for public comment.

Ms. Yezman introduced Shaun Horne, Watershed Resources Manager. Mr. Horne started by requesting that all speakers face a particular side of the room so that everyone could understand the communication. He informed attendees that he and Park Ranger Brett Pedisich would be going over a presentation after introductions and that Mr. Magill would facilitate the meeting from there.

All CAC members introduced themselves. Mr. Horne let everyone know that he and Mr. Magill provided copies of the meeting agenda and draft charter for committee members and members of the public to review.

E-Bike and CAC Background

Park Ranger Brett Pedisich spoke on the topics of MMWD e-bike code, current enforcement, and watershed observations related to e-bikes. The committee members asked a series of questions to which Mr. Pedisich and Ms. Yezman responded.

Mr. Horne recapped why MMWD has taken an interest in the topic. He discussed the outcome and e-bike comments that surfaced during and following to the December 2018 MMWD E-Bike Public Workshop. Mr. Horne reviewed what were thought to be the main topics of interest: 1) environment, 2) recreation/trails, 3) safety/ enforcement, and 4) ADA. He shared that the tentative format of the CAC would address these main areas of concern, gathering guidance from the members.

Mr. Horne then discussed the formation of the CAC to assess next steps and recommendations to take to the Board.

CAC Member Assessment and Process Recommendations

Sam Magill, Senior Facilitator, reviewed the assessment that he conducted with the committee and board members. All were asked questions around four primary categories: 1) general background and interest in trail access issues, 2) background and history working with MMWD, 3) initial thoughts on e-bikes issues, and 4) unique characters of Ebikes and conventional bicycles. Mr. Magill discussed assessment findings, CAC charter/process recommendations, and the suggested CAC work plan.

A committee member asked if they could have copies of the slides. Mr. Magill clarified that the charter and any documents reviewed during the committee meetings would be posted on the MMWD website.

Review Charter/Work Plan

Mr. Magill explained that he took the feedback from his interviews and incorporated them into a draft charter on how to proceed with the committee. He welcomed and encouraged committee and public feedback. A few typos were pointed out. While the committee is not subject to the Brown Act, Mr. Magill shared that MMWD still desired to keep the same noticing requirements. Mr. Magill went around the dais to gather feedback from the committee on the draft charter and work plan. A brief question and answer period followed.

The committee reviewed scheduling changes.

One member of the committee suggested that CAC members ride an e-bike and recommended an event on 9/21 at the College of Marin. Another member of the CAC offered to lend his e-bike for the committee members to test out. Another period of question and answer and feedback gathering ensued. Monday, October 7 was established as the next CAC meeting date.

Public Comment

There were six public comments and MMWD Staff Attorney Jerrad Mills spoke briefly to address a comment.

Outcome Review and Next Steps

Ms. Yezman and Mr. Horne thanked everyone for coming and offered closing statements. Mr. Horne let the public and committee members know that the minutes and audio would be made available.

No Board action was taken during the meeting.

ADJOURNMENT

There being no further business, the meeting of September 10, 2019 was adjourned at 7:40 p.m.