



Update on 2020 Board Retreat Initiatives

January 19, 2021



Strategic Initiatives brought to retreat

- 10-Year Financial Plan
- Water system Master Plan
- Watershed Recreation Plan
- Long-term Water Supply Planning
- Water Efficiency Enhancements
- Drought Planning
- Safety and Emergency Response
- Employee Engagement
- Sustainability
- New Website

10-year Financial Plan

- Development of a long-term financial plan, prioritized with Board input and community engagement
- Workshops 1A and 1B completed, providing the building blocks for the development of alternative scenarios
- Workshops 2, 3 and 4 through Spring 2021
- Final Plan July 2021

Water System Master Plan

- Project team has conducted site visits to key facilities in transmission and distribution system, with focus on the Ross Valley system, and prepared two draft technical memoranda addressing existing conditions and planning and design criteria
- February 2021: Status update to Operations Committee
- June 2021: Ross Valley Evaluation and draft pre-design report reviewed with Board

Long-term Water Supply

Near-term Activities

- Range of Water Efficiency activities underway
- The District is conducting a feasibility study and preliminary engineering design report to determine what is needed to bring the Kastania Pump Station back into service, this phase of work anticipated completed May 2021

Water Efficiency program

■ Ongoing

- Water Saving Incentives Program
- School program
- Advanced Meter Infrastructure notifications and leak detection
- 2020 Urban Water Management Plan
- Preparing for drought conditions marketing and an increase in program participation

■ Upcoming

- Review of higher investment levels per board input during 10-yr Financial Plan discussions
- Residential Graywater Initiative

Drought Planning

- 2020 UWMP requires an updated Water Shortage Contingency Plan (WSCP) to meet new drought planning regulations
 - Six new proposed triggers and associated actions will be brought before the board through the Spring
 - Each trigger will have specific prohibitions, District actions and supply enhancements for board consideration
 - Target completion of adoption of new drought plan June 2021
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- Ongoing work in response to current drought conditions

Watershed Recreation Plan

A comprehensive plan that holistically considers recreational activities and provides management actions designed to protect the unique goals of different watershed user groups and the biodiversity of the district's watershed lands.

January-May

Scoping of Watershed Recreation Plan & Initial Stakeholder Meetings

June-August

Request for Proposal for Recreation Plan Development & Consultant Selection

September-July 2022

Stakeholder Engagement and Plan Development

July-January 2023

Environmental Review

Safety and Emergency Response

Safety Program

- Staff continues to update the Safety Program through updating both the written and training components
- Key Safety program deficiencies include updating procedures and training on hot work (welding), confined space entry and lone workers.

Emergency Response

- Staff is developing a new Emergency Response Plan and establishing the mechanisms to implement plan for District's response to and recovering from a major event.
 - Staff recently deployed a dedicated communications system that is capable of messaging, emailing and calling in appropriate staff in an emergency
 - Assignments have been made on Emergency Operations Leadership team to fill the key roles and responsibilities necessary in responding to an event.
 - In the next few months staff are planning to train the EOC on their roles and responsibilities as well as schedule a series of training events with the goal a fully established program by the end of calendar year 2021.

Employee Engagement

- Newly upgraded commuter benefits program
- Updating personnel policies
- Health and Wellness – Information and webinars with focus on managing during pandemic
- DEI (diversity, equity and inclusion) initiative

New Website

- Our new website launched in November
- Positive feedback from customers
- Work continues on refining the site, including; enhancing search feature, automating some of our features, and creating key landing pages to enhance our messaging.

Sustainability

- The district is continuing efforts on sustainability on a range of activities, including:
 - Fiscal sustainability – 10-Year Financial Plan
 - Watershed stewardship/sustainability – BIFFIP, forestry work
 - Water supply sustainability – Water efficiency/conservation, Kastania pump station
- Sustainability in regards to climate change, in addition to the above:
 - Grant with UC Davis on microturbines for hydropower
 - Evaluating expansions of solar program
 - Active with regional/community groups such as Drawdown Marin

Summary

- Annual retreat is the opportunity to engage with Board and senior staff to refine/refresh organizational priorities
- Work progressing on all initiatives, in addition to ongoing routine work and range of other priorities
- Some have progressed slower than anticipated due to unanticipated issues and competing priorities (e.g. COVID, drought conditions)