

**Posting Date:** 03-21-2022

# Notice of Meeting Finance & Administration Committee/Board of Directors (Finance & Administration)

(Per paragraph 3 on page 10 under subsection *Committee Meetings* of the Board Handbook: The Board, as a practice, generally does not take final action on items during committee meetings, unless District staff determines the urgency of the item requires immediate action that cannot be delayed until a subsequent regular bi-monthly Board meeting.)

**MEETING DATE:** 03-24-2022

TIME: Meeting begins at 9:30 a.m. (Public)

**LOCATION:** This meeting will be held virtually pursuant to Government Code section

54953 e (Assembly Bill (AB) 361). The Directors may participate virtually via Zoom or in person at 220 Nellen Avenue, Corte Madera, CA 94925.

To participate online, go to <a href="https://us06web.zoom.us/j/86114469920">https://us06web.zoom.us/j/86114469920</a>. You can also participate by phone by calling **1-669-900-6833** and entering the **webinar ID#: 861 1446 9920**.

PARTICIPATION DURING MEETINGS: During the public comment periods, the public may comment by clicking the "raise hand" button on the bottom of the Zoom screen; if you are joining by phone and would like to comment, press \*9 and we will call on you as appropriate.

EMAILED PUBLIC COMMENTS: You may submit your comments in advance of the meeting by emailing them to <a href="mailto:BoardComment@MarinWater.org">BoardComment@MarinWater.org</a>. All emailed comments received by 7:30 a.m. on the day of the meeting will be provided to the Board of Directors prior to the meeting. All emails will be posted on our website. (Please do not include personal information in your comment that you do not want published on our website such as phone numbers and home addresses.)

| AGENDA ITEMS  | RECOMMENDATIONS |
|---|-----------------|
| Call to Order and Roll Call   |                 |
| Adopt Agenda  | Approve         |
| Public Comment  Members of the public may comment on any items not listed on the agenda during this time. Comments will be limited to three minutes per speaker, and time limits may be reduced by the Committee Chair to accommodate the number of speakers and ensure that the meeting is conducted in an efficient manner. |                 |

MARIN WATER BOARD OF DIRECTORS: LARRY BRAGMAN, JACK GIBSON, CYNTHIA KOEHLER, LARRY RUSSELL AND MONTY SCHMITT

| AGEN   | DATTEMS  | RECOMMENDATIONS |  |  |  |
|--------|--|-----------------|--|--|--|
| Calend | dar  |                 |  |  |  |
| 1.     | Minutes of the Finance & Administration Committee/Board of Directors (Finance & Administration) Meeting of February 24, 2022 (Approximate Time 1 Minute) | Approve         |  |  |  |
| 2.     | Monthly Financial Update – February 2022 (Approximate Time 25 Minutes)   | Information     |  |  |  |
| Adjou  | rnment (9:56 a.m Time Approximate)   |                 |  |  |  |

#### ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

In accordance with the Americans with Disabilities Act (ADA) and California Law, it is Marin Water's policy to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are a person with a disability and require a copy of a public hearing notice, an agenda, and/or agenda packet in an appropriate alternative format, or if you require other accommodations, please contact Board Secretary Terrie Gillen at 415.945.1448, at least two days in advance of the meeting. Advance notification will enable the Marin Water to make reasonable arrangements to ensure accessibility.

INFORMATION PACKETS ARE AVAILABLE FOR REVIEW AT THE CIVIC CENTER LIBRARY, CORTE MADERA LIBRARY, FAIRFAX LIBRARY, MILL VALLEY LIBRARY, MARIN WATER OFFICE, AND ON THE MARIN WATER WEBSITE (MARINWATER.ORG)

#### **FUTURE BOARD MEETINGS:**

ACENIDA ITERAC

- Tuesday, April 5, 2022 Board of Directors' Regular Meeting 7:00 p.m.
- Friday, April 15, 2022 Operations Committee/Board of Directors (Operations) Meeting 9:30 a.m.
- Tuesday, April 19, 2022 Board of Directors' Regular Meeting 7:00 p.m.

Board Secretary

DECORARAENDATIONS



Item Number: 01

**Meeting Date:** 03-24-2022

Meeting: Finance &

Administration Committee/ Board of Directors (Finance &

Administration)

### Approval Item

#### TITLE

Minutes of the Finance & Administration Committee/Board of Directors (Finance & Administration) Meeting of February 24, 2022

#### **RECOMMENDATION**

Approve the adoption of the minutes

#### **SUMMARY**

On February 24, 2022, the Finance & Administration Committee/Board of Directors (Finance & Administration) held its regularly scheduled meeting. The minutes of that meeting are attached.

#### **DISCUSSION**

None

#### **FISCAL IMPACT**

None

#### ATTACHMENT(S)

1. Minutes of the February 24, 2022, Meeting of the Finance & Administration Committee/Board of Directors (Finance & Administration)

| DEPARTMENT OR DIVISION                     | DIVISION MANAGER              | APPROVED                          |
|--|-------------------------------|-----------------------------------|
| Communications & Public Affairs Department | Luie Fillen                   | He Harantein                      |
|  | Terrie Gillen Board Secretary | Ben Horenstein<br>General Manager |

Item Number: 01
Attachment: 01

# MARIN MUNICIPAL WATER DISTRICT FINANCE & ADMINISTRATION COMMITTEE /BOARD OF DIRECTORS (FINANCE & ADMINISTRATION) MEETING

#### **MINUTES**

#### Thursday, February 24, 2022

#### Via teleconference

(In accordance with Assembly Bill 361)

**DIRECTORS PRESENT:** Larry Bragman, Larry Russell, Jack Gibson, and Cynthia Koehler

**DIRECTORS ABSENT:** Monty Schmitt

**CALL TO ORDER:** Chair Koehler called the meeting to order at 9:30 a.m.

#### **ADOPT AGENDA:**

Prior to adopting the agenda, the directors and staff discussed whether or not to move Agenda Item 2, Review of Ordinance 418, to a full board meeting.

There were four (4) public comments.

On motion made by Director Russell and seconded by Bragman, the board approved the adoption of the agenda. The following roll call vote was made.

Ayes: Directors Bragman, Russell, Gibson, and Koehler

Noes: None

Absent: Director Schmitt

#### **PUBLIC COMMENT:**

There was one public comment.

#### **CALENDAR ITEMS:**

Item 1 Minutes of the Finance & Administration Committee/Board of Directors (Finance & Administration) Meeting of January 27, 2022

On motion made by Vice Chair Gibson and seconded by Director Russell, the board approved the minutes by the following roll call vote:

Ayes: Directors Russell, Gibson, and Koehler

Noes: None

Abstain: Director Bragman

Absent: Director Schmitt

There were no public comments.

# Item 2 Review of Ordinance No. 418 – Requiring Voter Approval Prior to District Construction of or Financing Construction of a Desalination Facility

General Manager Ben Horenstein lead the discussion on this topic explaining that there was an opportunity for the Board of Directors to consider placing this item on the primary ballot in June to remove an obstacle to possible future actions on desalination. The board discussed the negatives and positives of placing this proposed ballot on the primary election and the possibility of waiting until after completion of the water supply assessment work and placing the item on a future ballot, if warranted.

The directors received two public comments.

Afterwards, per Director Russell's motion, the board unanimously referred this item to the next regular board meeting.

#### Item 3 Monthly Financial Update – January 2022

Administration Division Manager Chuck McBride presented the latest report on the District's finances. Discussion ensued between the directors and staff.

There was one (1) public comment. There were no comments from the board.

This was an informational item. The board did not take formal action.

Prior to adjournment, the board thanked Mr. McBride for his service and wished him well in his retirement.

#### ADJOURNMENT

There being no further business, the Finance & Administration Committee/Board of Directors (Finance & Administration) meeting adjourned at 10:20 a.m.

| Board Secretary |
|-----------------|



**Item Number:** 02

**Meeting Date:** 03-24-2022

Meeting: Finance &

Administration Committee/
Board of Directors (Finance &

Administration)

#### Informational Item

TO: Finance & Administration Committee/Board of Directors (Finance & Administration)

FROM: Mikyung Pustelnik, Finance Manager WW

THROUGH: Ben Horenstein, General Manager

**DIVISION NAME:** Administrative Services Division

ITEM: Monthly Financial Update – February 2022

#### **SUMMARY**

The Monthly Financial Update provides an overview of the fiscal year-to-date financials. As of February 2022, the fiscal year-to-date total revenue is \$67.1 million, or 60.2 percent, of budgeted revenue and total expenditure is \$74.1 million, or 54.4 percent, of budgeted expenditure. It is notable that water sales, including fixed charges, are down by approximately 19.5 percent compared to the prior year as conservation efforts are realized. The unrestricted/operating fund balance is \$25.0 million, which is 3.2 months of annualized operating budget.

#### **DISCUSSION**

#### **Budget to Actual Comparison – All Funds**

Attached is the budget to actual comparison for fiscal year 2021-22 as of February 28, 2022. The budget to actual comparison is prepared by fund and includes revenues, expenditures and reserve balances.

For the Operating Fund, total revenues, including other operating revenue, as of February 28, 2022 are \$53.0 million, or 59.7 percent, of budget. Total operating expenditures of \$58.8 million, not including depreciation and amortization, are 62.9 percent of budget. For reference, if revenues and expenses tracked linearly, we would expect them to be at 66.7 percent of fiscal year budget at the end of February.

For the Capital and Fire Flow Funds, total revenues are \$14.1 million, or 62.1 percent of budget, and are comprised primarily of CMF funds of \$10.9 million. Spending on capital and fire flow projects is \$15.3 million, or 35.8 percent, of budget as of February 28, 2022, as CIP projects

Item Number: 02

**Meeting Date:** 03-24-2022

typically do not follow smooth trends in expenditures. As noted in Attachment 5, an additional \$11.2 million is encumbered, bringing total expenditures with encumbrances to \$26.5 million, or 62.1 percent of budget.

#### Water Sales and Consumption

The fiscal year to date water sales through February 28, 2022 were \$31.4 million, which is 53.6 percent of the annual water sales forecast. Billed water consumption (in CCFs) through February 28, 2022 was 13,022 AF, which is 26.2 percent lower than this time last year.

Year-to-date water sales and fixed charges (Service and Watershed Fees) through February 28, 2022 were \$49.1 million, which is 57.1 percent of total annual revenue forecast of \$85.9 million. Compared to the same period for the previous fiscal year water sales and fixed charges decreased by \$11,899,748, or 19.5 percent.

#### **Fund Balances**

Per the attached Fund Balance Summary, as of February 28, 2022, the unrestricted / undesignated - operating fund balance is \$25.0 million, or 3.2 months of annualized projected operating expenses for FY 2021-22. As of February 28, 2022, the Rate Stabilization fund balance is \$2.25 million, a decrease of \$7.15 million since the beginning of the fiscal year due to funding of the Emergency Intertie project, drought and conservation related costs.

#### **Forecasts**

Staff will review drought related impacts on revenue and expenditures along with a forecast of fiscal year end 2021-22 fund balances. Staff will also present scenarios regarding the possible drought effects on the fiscal year 2022-23 financials.

#### **FISCAL IMPACT**

None

#### ATTACHMENT(S)

- 1. Total Water Sales and Fixed Charges & Fees 2020/21 2021/22
- 2. Billed Water Consumption in AFs FY 2010/11 2021/22
- 3. Budget to Actual Comparison for 2021/22 as of February 28, 2022
- 4. Fund Balance Summary as of February 28, 2022
- 5. CIP Budget to Actual Comparison for 2021/22 as of February 28, 2022

## Total Water Sales and Fixed Charges & Fees Fiscal Years 2020/21 - 2021/22

|                     |                        | Water Sales                |                        |                        | Service Charges        |                        | V                         | Vatershed Fee      |                    | Total Water Sales and Fixed Charges |                            |                        |  |
|---------------------|------------------------|----------------------------|------------------------|------------------------|------------------------|------------------------|---------------------------|--------------------|--------------------|-------------------------------------|----------------------------|------------------------|--|
|                     | 20/21                  | 21/22                      | 21/22                  | 20/21                  | 21/22                  | 21/22                  | 20/21                     | 21/22              | 21/22              | 20/21                               | 21/22                      | 21/22                  |  |
| <u>Month</u>        | <u>Actual</u>          | <u>Budget</u>              | <u>Actual</u>          | <u>Actual</u>          | <u>Budget</u>          | <u>Actual</u>          | Actual                    | <u>Budget</u>      | <u>Actual</u>      | <u>Actual</u>                       | <u>Budget</u>              | <u>Actual</u>          |  |
| July                | 5,148,860<br>7,895,649 | \$4,840,348<br>\$8,155,135 | 3,893,634<br>5,886,691 | 1,408,195<br>2,003,578 | 1,541,834<br>2,193,720 | 1,432,576<br>2,074,186 | 322,117<br>439,045        | 352,676<br>480,697 | 332,636<br>455,201 | 6,879,172<br>10,338,272             | \$ 6,734,858<br>10,829,551 | 5,658,846<br>8,416,079 |  |
| August<br>September | 5,919,811              | \$5,825,972                | 4,294,168              | 1,410,919              | 1,544,817              | 1,481,863              | 321,199                   | 351,671            | 342,640            | 7,651,930                           | 7,722,460                  | 6,118,671              |  |
| October<br>November | 7,930,465<br>4,977,568 | \$7,823,307<br>\$4,816,404 | 5,453,410<br>2,677,900 | 1,999,518<br>1,416,720 | 2,189,274<br>1,551,168 | 2,193,153<br>1,486,876 | 437,931<br>321,799        | 479,477<br>352,328 | 477,901<br>346,394 | 10,367,913<br>6,716,088             | 10,492,057<br>6,719,900    | 8,124,464<br>4,511,170 |  |
| December<br>January | 6,216,270<br>2,624,605 | \$5,794,180<br>\$2,544,160 | 3,417,149<br>1,666,849 | 2,013,149<br>1,405,078 | 2,204,199<br>1,538,421 | 2,019,280<br>1,136,583 | 441,057<br>318,852        | 482,900<br>349.101 | 439,123<br>255,838 | 8,670,476<br>4,348,535              | 8,481,278<br>4,431,682     | 5,875,552<br>3,059,270 |  |
| February            | 3,594,233              | \$3,566,451                | 4,073,690              | 1,992,768              | 2,181,884              | 2,661,497              | 437,055                   | 478,518            | 597,454            | 6,024,056                           | 6,226,853                  | 7,332,642              |  |
| March<br>April      | 1,978,100<br>3,972,353 | \$2,097,854<br>\$3,930,424 |                        | 1,400,299<br>2,047,123 | 1,533,189<br>2,241,396 |                        | 319,385<br>441,798        | 349,685<br>483,711 |                    | 3,697,784<br>6,461,274              | 3,980,727<br>6,655,531     | -                      |  |
| May<br>June         | 3,367,351<br>6,153,533 | \$3,059,352<br>\$6,029,493 |                        | 1,382,615<br>2,052,718 | 1,513,826<br>2,247,523 |                        | 320,761<br><u>451,028</u> | 351,191<br>493,817 |                    | 5,070,727<br>8,657,279              | 4,924,370<br>8,770,833     |                        |  |
| TOTAL               | 59,778,799             | \$58,483,079               | 31,363,492             | 20,532,680             | \$22,481,250           | 14,486,014             | 4,572,027                 | \$5,005,772        | 3,247,187          | \$84,883,506                        | \$85,970,101               | \$49,096,694           |  |

Original Budget-to-Actual Basis
Actual-to-Actual Basis
% of total budget received

-20.35%
-19.51%
57.11%

Actual

## Billed Water Consumption In AF Fiscal Year 2010/11 - 2020/21

| <u>Month</u> | 10/11<br><u>Actual</u> | 11/12<br><u>Actual</u> | 12/13<br><u>Actual</u> | 13/14<br><u>Actual</u> | 14/15<br><u>Actual</u> | 15/16<br><u>Actual</u> | 16/17<br><u>Budget</u> | 16/17<br><u>Actual</u> | 17/18<br><u>Actual</u> | 18/19<br><u>Actual</u> | 19/20<br><u>Actual</u> | 2021<br><u>Actual</u> | 21/22<br><u>Budget</u> | 21/22<br><u>Actual</u> | to<br>Monthly Actual<br>Budget %<br><u>Variance</u> <u>Change</u> |
|--------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|-----------------------|------------------------|------------------------|---|
| July         | 1,968                  | 1,852                  | 2,160                  | 2,205                  | 1,969                  | 1,628                  | 1,825                  | 1,876                  | 1,931                  | 1,975                  | 1,834                  | 2,022                 | 1,940                  | 1,642                  | -15.36% -18.77%   |
| August       | 3,457                  | 3,154                  | 3,564                  | 3,407                  | 3,186                  | 2,620                  | 2,945                  | 3,012                  | 3,206                  | 3,245                  | 3,112                  | 3,215                 | 3,194                  | 2,500                  | -21.74% -22.24%   |
| Septem       | 2,309                  | 2,175                  | 2,333                  | 2,244                  | 1,973                  | 1,775                  | 1,906                  | 1,939                  | 2,027                  | 2,145                  | 2,112                  | 2,205                 | 2,122                  | 1,604                  | -24.41% -27.24%   |
| Octobe       | 3,286                  | 3,045                  | 3,163                  | 3,215                  | 2,778                  | 2,583                  | 2,729                  | 2,767                  | 3,140                  | 2,951                  | 3,058                  | 3,124                 | 3,068                  | 2,298                  | -25.10% -26.44%   |
| Novem        | 1,628                  | 1,585                  | 1,586                  | 1,931                  | 1,454                  | 1,490                  | 1,503                  | 1,340                  | 1,705                  | 1,664                  | 1,837                  | 1,882                 | 1,772                  | 1,153                  | -34.94% -38.73%   |
| Decem        | 1,784                  | 1,986                  | 1,911                  | 2,433                  | 1,984                  | 1,935                  | 1,998                  | 1,646                  | 1,914                  | 2,169                  | 2,295                  | 2,418                 | 2,199                  | 1,444                  | -34.32% -40.27%   |
| January      | 1,071                  | 1,200                  | 1,005                  | 1,342                  | 1,065                  | 991                    | 1,047                  | 910                    | 942                    | 993                    | 1,186                  | 1,157                 | 1,070                  | 735                    | -31.31% -36.49%   |
| Februa       | 1,625                  | 1,858                  | 1,680                  | 1,996                  | 1,651                  | 1,450                  | 1,576                  | 1,392                  | 1,754                  | 1,525                  | 1,556                  | 1,625                 | 1,615                  | 1,646                  | 1.92% 1.27%   |
| March        | 958                    | 1,079                  | 1,054                  | 1,042                  | 1,048                  | 832                    | 953                    | 846                    | 992                    | 879                    | 1,105                  | 970                   | 986                    | -                      |   |
| April        | 1,640                  | 1,676                  | 2,016                  | 1,627                  | 1,910                  | 1,467                  | 1,710                  | 1,375                  | 1,612                  | 1,427                  | 1,883                  | 1,775                 | 1,674                  | -                      |   |
| May          | 1,321                  | 1,266                  | 1,655                  | 1,308                  | 1,379                  | 1,067                  | 1,239                  | 1,092                  | 1,240                  | 1,224                  | 1,378                  | 1,459                 | 1,325                  | -                      |   |
| June         | 2,568                  | 2,789                  | 3,161                  | 2,642                  | 2,344                  | 2,478                  | 2,463                  | 2,416                  | 2,516                  | 2,349                  | 2,711                  | 2,559                 | 2,533                  |                        |   |
| TOTAL        | 23,614                 | 23,666                 | 25,290                 | 25,390                 | 22,742                 | 20,316                 | 21,894                 | 20,611                 | 22,978                 | 22,546                 | 24,065                 | 24,410                | 23,500                 | 13,022                 |   |

Budget-to-Actual Basis -23.31% Actual-to-Actual Basis -26.21% % of total budget 55.42%

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# Marin Municipal Water District Budget to Actual Comparison for 2021/22 - All Funds Actual as of February, 2022 Unaudited

|   | 2021/22 Adjusted    | Actual as of      | % of   |
|---|---------------------|-------------------|--------|
| Revenues and Expenditures                 | Budget              | February 28, 2022 | Budget |
| Revenues:                                 |                     |                   |        |
| Water Sales and Service Charge:           |                     |                   |        |
| Water Sales                               | \$ 58,483,079       | \$ 31,363,492     | 53.6%  |
| Service Charge                            | 22,481,250          | 14,486,014        | 64.4%  |
| Watershed Management Fee                  | 5,005,772           | 3,247,187         | 64.9%  |
| Total Water Sales and Service Charge      | 85,970,101          | 49,096,694        | 57.1%  |
| Other Revenues:                           |                     |                   |        |
| Rents                                     | 666,903             | 474,459           | 71.1%  |
| Grants                                    | -                   | 2,144,461         |        |
| Watershed Rents                           | 939,166             | 642,026           | 68.4%  |
| Watershed Payments                        | 365,116             | 294,335           | 80.6%  |
| Late Payment and Special Read Charges     | 120,133             | 86,008            | 71.6%  |
| Interest                                  | 336,497             | 113,832           | 33.8%  |
| Miscellaneous                             | 350,647             | 128,913           | 36.8%  |
| Total Other Revenues                      | 2,778,462           | 3,884,033         | 139.8% |
| Total Operating Revenues                  | 88,748,563          | 52,980,727        | 59.7%  |
| Evnondituros                              |                     |                   |        |
| Expenditures:                             |                     | 24 222 -22        |        |
| Personnel services                        | 53,772,177          | 34,299,728        | 63.8%  |
| Materials and supplies                    | 3,218,135           | 1,470,349         | 45.7%  |
| Operations                                | 8,940,923           | 3,483,745         | 39.0%  |
| Water conservation rebate program         | 1,478,323           | 1,357,259         | 91.8%  |
| Electrical power                          | 5,477,922           | 3,425,858         | 62.5%  |
| Water purchased                           | 8,100,000           | 6,240,620         | 77.0%  |
| Insurance, including claims               | 1,425,500           | 1,705,274         | 119.6% |
| General and administrative                | 6,124,407           | 3,435,342         | 56.1%  |
| Debt service - interest and principal     | 10,184,004          | 6,789,336         | 66.7%  |
| Overhead cost allocated to capital        | (5,197,000)         | (3,374,982)       | 64.9%  |
| Total Operating Expenditures              | 93,524,390          | 58,832,529        | 62.9%  |
| Transfer out to Capital Fund (PayGo)      | -                   | -                 |        |
| mander out to capital t and (t ayou)      |                     |                   |        |
| Net Operating Fund Increase(Decrease)     | \$ (4,775,827)      | \$ (5,851,802)    |        |
|   |                     |                   |        |
| Operating Fund Balance                    | <b>A</b> 22.212.:=: | <b>.</b>          |        |
| Opening Fund Balance                      | \$ 32,619,471       | \$ 32,619,471     |        |
| Net Operating Fund Increase(Decrease)     | (4,775,827)         |                   |        |
| Transfer (to)/from Rate Stablization Fund |                     | 1,496,000         |        |
| Accrual adjustments                       | 398                 | (3,297,932)       |        |
| Ending Fund Balanace                      | \$ 27,844,042       | \$ 24,965,737     |        |

### **Capital and Fire Flow Funds**

|  |           |                                       |    | Actual as of      | % of   |
|--|-----------|---------------------------------------|----|-------------------|--------|
| Revenues and Expenditures                        |           | Budget                                |    | February 28, 2022 | Budget |
| Revenues:  |           |                                       |    |                   |        |
| Customer Reimbursement Project                   | \$        | 710,182                               | \$ | 325,314           | 45.8%  |
| Interest Income                                  | ·         | 15,000                                | ·  | 1,688             | 11.3%  |
| Transfer-in from Operating (PayGo)               |           | -                                     |    | -                 |        |
| Contributed Capital:                             |           |                                       |    |                   |        |
| Fire Flow  |           | 4,500,000                             |    | 2,509,280         | 55.8%  |
| Capital Maintenance Fee                          |           | 17,370,793                            |    | 10,897,514        | 62.7%  |
| Capital Connection Fee                           |           | 100,000                               |    | 188,137           | 188.1% |
| Capital Grants & Contribution                    |           |                                       |    | 178,081           |        |
| Total Revenues and Contributed Capital           |           | 22,695,975                            |    | 14,100,014        | 62.1%  |
| Capital Expenditures:                            |           |                                       |    |                   |        |
| Capital Projects - District                      |           | 32,819,486                            |    | 12,197,176        | 37.2%  |
| Capital Projects - Fire Flow                     |           | 7,660,774                             |    | 2,323,024         | 30.3%  |
| Capital equipment purchases                      |           | 2,272,805                             |    | 765,166           | 33.7%  |
| Total Capital and Fire Flow Expenditures         |           | 42,753,064                            |    | 15,285,366        | 35.8%  |
| Net Capital and Fire Flow Fund Increase(Decrease | ) <u></u> | (20,057,089)                          | \$ | (1,185,352)       | 5.9%   |
| Capital Fund Balance                             |           |                                       |    |                   |        |
| Capital Fund                                     |           |                                       |    |                   |        |
| Opening Fund Balance                             | \$        | 21,061,136                            | \$ | 21,061,136        |        |
| Net Capital Fund Increase(Decrease)              |           | (16,896,316)                          |    | (606,443)         |        |
| Transfer (to)/from Rate Stablization Fund        |           |                                       |    | 5,650,000         |        |
| Capital equipment purchases                      |           |                                       |    | (765,166)         |        |
| Accrual adjustments                              |           | 3,809,223                             |    | (49,611)          |        |
| Ending Fund Balance                              | \$        | 7,974,043                             | \$ | 25,289,917        |        |
| Fire Flow Fund                                   |           |                                       |    |                   |        |
| Opening Fund Balance                             | \$        | 3,139,821                             | \$ | 3,139,821         |        |
| Net Fire Flow Fund Increase(Decrease)            | •         | (3,160,774)                           | ,  | 186,256           |        |
| Accrual adjustments                              |           | · · · · · · · · · · · · · · · · · · · |    | · -               |        |
| Ending Fund Balance                              |           |                                       |    |                   |        |

Item Number: 02 Attachment: 04

#### **Fund Balance Summary**

|   | Audited |             |    |             |    |             |    | Projected  |
|---|---------|-------------|----|-------------|----|-------------|----|------------|
|   |         | 6/30/2019   |    | 6/30/2020   |    | 6/30/2021   |    | 2/28/2022  |
| Restricted  | \$      | 7,653,646   | \$ | 6,959,570   | \$ | 4,418,546   | \$ | 3,963,377  |
| Board Designated  |         | 6,643,705   |    | 14,239,307  |    | 15,468,957  |    | 13,718,957 |
| Watershed Fund  |         | -           |    | -           |    | -           |    | -          |
| Rate Stabilization Fund   |         | 9,400,000   |    | 9,400,000   |    | 9,400,000   |    | 2,254,000  |
| Pension Reserve Fund  |         | 2,000,000   |    | 2,000,000   |    | 2,000,000   |    | 2,000,000  |
| Fire Flow Fund  |         | (1,363,318) |    | 2,021,206   |    | 3,139,821   |    | 3,326,077  |
| Capital Fund  |         | 23,957,026  |    | 25,255,175  |    | 21,061,135  |    | 25,289,917 |
| Unrestricted/undesignated -<br>Operating  |         | 27,359,341  | _  | 26,162,068  |    | 32,619,471  |    | 24,965,737 |
| Total   | \$      | 75,650,400  | \$ | 86,037,326  | \$ | 88,107,930  | \$ | 75,518,064 |
| Months Operating Fund<br>Unrestricted - Operating to<br>Annualized Actual Expenditure |         | 4.19        |    | 3.69        |    | 3.69        |    | 3.20       |
| Debt Coverage Ratio   |         | 1.39        |    | 2.10        |    | 2.81        |    | 1.40       |
| As of February 28, 2022   |         | Principal   |    | Interest    |    | Total       |    |            |
| 2012 Bond   |         | 74,415,000  |    | 61,612,140  |    | 136,027,140 |    |            |
| 2016 Bond   |         | 31,380,000  |    | 20,660,288  |    | 52,040,288  |    |            |
| 2017 Bond   |         | 33,500,000  |    | 25,254,375  |    | 58,754,375  |    |            |
| Total Bond Debt   |         | 139,295,000 |    | 107,526,803 |    | 246,821,803 | -  |            |
| CREB  |         | 366,750     |    |             |    | 366,750     |    |            |
| AEEP  |         | 1,930,238   |    | 328,268     |    | 2,258,506   |    |            |
| LGVSD   |         | 4,573,719   |    | 1,828,551   |    | 6,402,270   |    |            |
| Total Other Debt  |         | 6,870,707   |    | 2,156,819   |    | 9,027,526   | -  |            |
| Total Outstanding Debt  |         | 146,165,707 |    | 109,683,622 |    | 255,849,329 | -  |            |

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| CIP Projects   | FY2021/22<br>Adjusted Budget | Capital Projects YTD<br>Actual Expenditures<br>As of 2/28/22 | Encumbered for<br>Contracts<br>As of 2/28/22 | Total Capital & Fire<br>Flow<br>As of 2/28/22 |
|--|------------------------------|--|--|---|
| District Pipeline Replacement / Improvement                | \$ 12,175,382                | \$ 6,079,542   | \$ 1,854,429                                 | \$ 7,933,971                                  |
| Replacements - Tank Maintenance & Replacement              | \$ 2,822,792                 | \$ 639,292   | \$ 931,087                                   | \$ 1,570,379                                  |
| Replacements - Treatment Plant Facilities                  | \$ 7,685,822                 | \$ 857,551   | \$ 4,026,003                                 | \$ 4,883,554                                  |
| Replacements - Dam/Pump/Control System/Meters              | \$ 3,979,054                 | \$ 2,581,235   | \$ 512,685                                   | \$ 3,093,919                                  |
| Fire Chief's Fund  | \$ 143,855                   | \$ -   | -  | \$ -  |
| Program Management- Asset Mangement                        | \$ 411,569                   | \$ 124,115   | 276,655                                      | \$ 400,770                                    |
| System Improvements  | \$ 200,000                   | \$ 25,642  | \$ -   | \$ 25,642                                     |
| Watershed - Minor Structures I/R/R                         | 36,088                       | 23,695   | 4,288  | \$ 27,983                                     |
| Watershed - Ranger Residence & Minor Structure Improvement | -                            | -  | -  | \$ -  |
| Watershed - Trail Repair and Improvement                   | 100,000                      | -  | 100,000                                      | \$ 100,000                                    |
| Watershed - Road Repair & Improvement                      | 791,970                      | 60,720   | 38,333                                       | \$ 99,053                                     |
| Watershed - Natural Resource Project                       | 2,121,563                    | 975,913  | 996,437                                      | \$ 1,972,351                                  |
| Reimbursable Grant Projects                                | 1,200,741                    | 249,204  | 152,828                                      | \$ 402,031                                    |
| Reimbursable Customer Projects                             | \$ 809,895                   | \$ 573,238   | \$ 6,061                                     | \$ 579,299                                    |
| Information Technology - Capital Equipments/Projects       | \$ 340,755                   | \$ 7,030   | \$ 66,434                                    | \$ 73,464                                     |
| Fire Flow Replacement                                      | \$ 7,660,774                 | \$ 2,323,024   | \$ 1,721,454                                 | \$ 4,044,478                                  |
| Capital Equipment Purchases                                | \$ 2,272,805                 | \$ 765,166   | \$ 558,336                                   | \$ 1,323,502                                  |
| Total Capital Projects                                     | \$ 42,753,064                | \$ 15,285,366  | \$ 11,245,029                                | \$ 26,530,396                                 |