

**MARIN MUNICIPAL WATER DISTRICT  
BOARD OF DIRECTORS**

**MEETING MINUTES**

**Tuesday, November 15, 2022**

**Via teleconference**  
(In accordance with Assembly Bill 361)

**DIRECTORS PRESENT:** Larry Bragman, Jack Gibson, Cynthia Koehler, Monty Schmitt, and Larry Russell (*Director Gibson arrived during Public Comment.*)

**DIRECTORS ABSENT:** None

**CALL TO ORDER AND ROLL CALL**

President Russell called the meeting to order at 7:30 p.m.

**ADOPTION OF AGENDA**

On motion made by Director Bragman and seconded by Vice President Schmitt, the board adopted the agenda.

Ayes: Directors Schmitt, Bragman, Koehler, and Russell  
Noes: None  
Absent: Gibson

There was no public comment on the adoption of the agenda.

**PUBLIC COMMENT – ITEMS NOT ON THE AGENDA**

There were no public comments.

**DIRECTORS' AND GENERAL MANAGER'S ANNOUNCEMENTS & COMMITTEE REPORTS**

President Russell and Vice President Schmitt thanked Directors Bragman, Gibson, and Koehler for their years of service at the water district. In turn, each of the outgoing directors made statements commenting on their work on the board and they thanked their families and staff.

Afterwards, the board received nine (9) public comments.

**CONSENT CALENDAR (ITEMS 1-5)**

- Item 1        Minutes of the Board of Directors' Regular Bi-Monthly Meeting of November 1, 2022**
  
- Item 2        General Manager's Report October 2022**
  
- Item 3        Amendment #3 to Miscellaneous Agreement (MA) 5891 with AECOM Technology Services for Phase II Spillway Assessment Engineering Support Services**
  
- Item 4        Request to Fill Distribution System Operator in the Operations Division**
  
- Item 5        Request to Fill Field Supervisor in the Operations Division**

There were no public comments.

On motion made by Director Bragman and seconded by Vice President Schmitt, the board adopted the Consent Calendar.

Ayes:            Directors Schmitt, Bragman, Gibson, and Koehler, Russell  
Noes:            None

**REGULAR CALENDAR (ITEMS 6-11)**

- Item 6        Resolutions to Secure an Exception the 180-Day Wait Period, as Provided For by CalPERS, for the District to Hire Two Retired Annuitants to Provide Part-Time, Extra Help in the Operations Division (Resolution Nos. 8722 and 8723)**

Human Resources Manager Vikkie Garay presented this item and identified a correction of the start date for Gary Andersen changing the prospective start date from December 19, 2022 to January 2, 2023. Discussion ensued.

There were no public comments.

On motion made by Director Bragman and seconded by Vice President Schmitt, the board approved the resolutions with the correction identified by Ms. Garay.

Ayes:            Directors Schmitt, Bragman, Gibson, and Koehler, Russell  
Noes:            None

- Item 7        Amendment to Professional Services Agreement MA-6074 with Jacobs Engineering Group for Engineering Services in support of the Strategic Water Supply Assessment Project**

Water Resources Division Manager Paul Sellier presented this item.

There were five (5) public comments.

On motion made by Director Bragman and seconded by Vice President Schmitt, the board approved the amendment of the professional services agreement with Jacobs Engineering Group.

Ayes: Directors Schmitt, Bragman, Gibson, and Koehler, Russell  
Noes: None

**Item 8 Water Supply Update**

Division Manager Sellier also presented this item. There were no comments from the board.

There were two (2) public comments.

This was an information item. The board did not take any formal action.

**Item 9 Review of Demand Management for the Strategic Water Supply Assessment**

The board received an extensive presentation from Maddaus Water Management, Inc., which included consultants Michelle Maddaus and Lisa Maddaus providing their assessment of the District's conservation incentive program and conservation measures. There was discussion between the board, consultants, and staff throughout the presentation.

There were eight (8) public comments.

This was an information item. The board did not take any formal action.

**Item 10 Resolution to Continue Virtual Board and Committee Meetings Pursuant to Assembly Bill (AB) 361 (Resolution No. 8724)**

General Counsel Molly MacLean presented to the board the options for the board to adopt the proposed resolution, resume in-person meetings, or both. Discussion ensued.

There were three (3) public comments.

On motion made by Director Bragman and seconded by Vice President Schmitt, the board approved the resolution to preserve the virtual meeting option, but directed that in-person meetings begin November 18.

Ayes: Directors Schmitt, Bragman, Gibson, and Koehler, Russell  
Noes: None

After this item, Director Koehler left the meeting.

**Item 11 Future Meeting Schedule and Agenda Items**

The board secretary reported on the upcoming internal and external meetings for November and part of December.

There was no public comment.

This was an informational item. The board did not take any formal action.

**CLOSED SESSION**

The board adjourned to Closed Session at 10:48 p.m.

There were no public comments regarding the closed session item.

**CLOSED SESSION ITEM**

**Item 12 Conference with Real Property Negotiators  
(Government Code §54956.9)**

**Property:** West Point Inn (100 Old Railroad Grade, Mill Valley, CA 94941)

**Agency Negotiator:** Ben Horenstein, General Manager

**Negotiating Parties:** West Point Inn Association, a California nonprofit corporation; Donald Keely, Mark Northcross, Terrel Mason

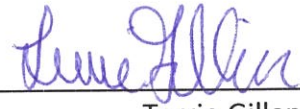
**Under Negotiation:** Price and Terms

**CONVENE TO OPEN SESSION AND CLOSED SESSION REPORT OUT**

President Russell reported that the closed session adjourned at 10:50 p.m. with no reportable action or direction to staff.

**ADJOURNMENT**

There being no further business, the regular Board of Directors' meeting of November 15, 2022, adjourned at 10:51 p.m.



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Terrie Gillen, CMC  
Board Secretary

The minutes were approved at the Board of Directors' Regular Bi-Monthly Meeting of December 13, 2022.