

**MARIN MUNICIPAL WATER DISTRICT  
BOARD OF DIRECTORS**

**MEETING MINUTES**

**Tuesday, June 6, 2023**

**Via Remote and In-Person**

**Open Session Location:** Marin Water Board Room, 220 Nellen Avenue, Corte Madera, CA 94925

**Closed Session Location:** Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

**CALL TO ORDER AND ROLL CALL**

President Monty Schmitt called the meeting to order at 5:30 p.m.

**Directors Present:** Ranjiv Khush, Larry Russell, Matt Samson, Jed Smith, and Monty Schmitt (*Director Russell arrived after the Board convened to Closed Session.*)

**Directors Absent:** None

**ADOPTION OF AGENDA**

On motion made by Director Smith and seconded by Vice President Khush, the board adopted the agenda.

Ayes: Directors Khush, Samson, Smith, and Schmitt  
Noes: None  
Absent: Director Russell

There were no public comments on the *Adoption of the Agenda*.

**PUBLIC COMMENT – ONLY ON ITEM ON THE CLOSED SESSION**

There were none.

**CONVENE TO CLOSED SESSION**

The directors convened to Closed Session at 5:32 p.m. and went to the Mt. Tam Conference Room.

Director Russell arrived at 5:35 p.m.

## **CLOSED SESSION ITEM**

### **1. Conference with Labor Negotiators**

(California Government Code Section § 54957.6)

**Agency Designated Representative:** Ben Horenstein, General Manager

**Employee Organizations:** Service Employees International Union, Local 1021;  
Unrepresented Employees

## **RECONVENE TO OPEN SESSION**

The Board adjourned the closed session and went back to the Board Room.

President Schmitt reconvened the Open Session at 6:34 p.m.

## **CLOSED SESSION REPORT OUT**

President Schmitt announced that the Closed Session adjourned at 6:30 p.m. with no reportable actions taken.

## **PUBLIC COMMENT – ITEMS NOT ON THE AGENDA**

There were three (3) public comments on items not on the agenda.

## **DIRECTORS' AND GENERAL MANAGER'S ANNOUNCEMENTS & COMMITTEE REPORTS**

- Director Samson announced that on May 20<sup>th</sup>, he joined Assemblyman Damon Connelly and the assemblyman's colleagues to do a tour of the watershed around the San Geronimo Treatment Plant; and, he attended the Lagunitas Creek TAC meeting last Friday.
- Vice President Khush provided highlights of what was discussed at the Communications & Water Efficiency (CWE) Committee Meeting last Tuesday; and, reported that he attended the North Bay Watershed Association that provided presentations pertaining to sea-level rise.
- Director Smith praised staff for the work that was reported at the Communications & Water Efficiency Committee Meeting; reported on the \$6.4M grant received to serve underserved communities; and provided highlights from the Finance & Administration Committee Meeting of May 25.

- Director Russell addressed Vice President Khush’s comments regarding the District’s water infrastructure in the event of sea level rise, and he announced the upcoming Los Gallinas Ribbon Cutting Ceremony.
- General Manager Ben Horenstein reported that the District reached agreement with Sonoma Water allowing the District to store unused water this year up to its minimum “take or pay” amount for use in the next water year due to the inability of the District to take this full amount due to the slide impacting the North Marin Aqueduct..

#### **CONSENT CALENDAR (ITEMS 2-7)**

- Item 2            Minutes of the Board of Directors’ Regular Meetings of May 16, 2023 and Special Meeting of May 23, 2023**
  
- Item 3            A Resolution Authorizing Award of Contract Number 1995, Bolsa Tank Removal Project, to Michael Paul Company Inc. in the Amount of \$142,000 (Resolution No. 8745)**
  
- Item 4            Amendment No. 4 to Miscellaneous Agreement 5789 for On-Call Environmental Services with Environmental Science Associates (ESA)**
  
- Item 5            A Resolution Designating the Extended and Relocated Hill Avenue Water Main in Woodacre as a Limited Purpose Facility (Resolution No. 8746)**
  
- Item 6            Amendment No. 1 to Miscellaneous Agreement 6106 with Cinquini & Passarino, Inc. for On-Call Land Surveying Services**
  
- Item 7            Amendments to Bio-Diversity, Fire, and Fuels Integrated Plan (BFFIP) Vegetation Management Contracts (Amendment No. 2 to Contract No. 1938, Amendment No. 2 to Contract No. 1948, and Amendment No. 1 to Contract No. 1967) for One Additional Year Ending Fiscal Year June 30, 2024**

On motion made by Director Samson and seconded by Vice President Khush, the board approved the Consent Calendar.

Ayes:            Directors Khush, Russell, Samson, Smith, and Schmitt  
 Noes:            None

There were no public comments on the Consent Calendar.

#### **REGULAR CALENDAR (ITEMS 8-11)**

- Item 8            Update on Water Resiliency Roadmap**

Water Resources Manager Paul Sellier and Engineering Division Manager Crystal Yezman provided a presentation on developments in the District's pursuit to increase water supply, including highlights and estimated time-lines for the Stream Release Automation Project, Phoenix Lake to Bon Tempe Lake, Electrification of Soulajule, Water Efficiency, the Water Loss Reduction Program, and potential longer-term projects. Water Resources Manager Sellier also provided information of potential funding for these projects.

Much discussion between the Board and staff occurred throughout the presentation.

There were six (6) public comments.

This was an information item. The Board did not take any formal action.

**Item 9            Amendment No. 1 to Professional Services Agreement with Woodard and Curran for Program Management and Technical Services to Support the Implementation of the Integrated Roadmap**

Water Resources Manager Sellier also provided this presentation. Discussion ensued.

There were three (3) public comments.

On motion made by Director Smith and seconded by Director Samson, the board approved the amendment.

Ayes:            Directors Khush, Russell, Samson, Smith, and Schmitt  
Noes:            None

**Item 10           A Resolution Waiving Minor Bid Irregularity and Awarding a Multi-Year Tree Maintenance Contract to The Professional Tree Care Company in the Amount of \$744, 835 (Resolution No. 8747)**

Operations Division Manager Darren Machado introduced Operations Superintendent System Maintenance & Support Services Mark Hedeem, who presented this item.

Discussion followed.

There were no public comments.

On motion made by Director Samson and seconded by Vice President Khush, the board approved Resolution No. 8747.

Ayes:            Directors Khush, Russell, Samson, Smith, and Schmitt  
Noes:            None

## **Item 11          Future Meeting Schedule and Agenda Items**

The board secretary reported on upcoming internal meetings, and General Manager Horenstein announced the addition of key items that would be listed at the end of the agenda.

There was one (1) public comment.

This was an informational item. The board did not take any formal action.

## **ADJOURNMENT**

There being no further business, the Board of Directors' Regular Bi-Monthly Meeting of June 6, 2023, adjourned at 8:57 p.m.



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Terrie Gillen, CMC  
Board Secretary

The minutes were approved at the Board of Directors' Regular Bi-Monthly Meeting of July 11, 2023.