



PARK RANGER TRAINEE

DEFINITION

The Park Ranger Trainee position is a training-level in the Park Ranger class. The Ranger Trainee works under close supervision while supporting fulltime Park Rangers by performing general and non-law enforcement duties while learning the job of a Ranger. Trainee will also perform wildland firefighting and first aid.

DISTINGUISHING CHARACTERISTICS

Under close supervision, participates in a basic Park Ranger training program which includes orientation of the District and watershed, basic patrol and protection protocols, environmental, introduction to watershed interpretation, maintenance, and visitor assistance. Incumbent will monitor for visitor compliance of activities on watershed areas; provide limited enforcement of Marin Municipal Water District regulations, learn applicable state and federal laws; and perform related work as required.

The District may request trainee to participate in a State of California Commission on Peace Officer Standards and Training (P.O.S.T.) approved Basic Academy at the District's expense. The District will require the trainee to earn a National Wildfire Coordinating Group (NWCG)/ California Incident Command Certification System (CICCS) Firefighter Type 2 certification and public safety first aid training within 12 months of date of hire. If the applicants is requested to attend P.O.S.T the District would be require the incumbent successfully pass a background check including a Polygraph or Computerized Voice Stress Analyzer (CVSA) examination, and shall include psychological and physical examinations conducted according to P.O.S.T. specifications. Pursuant to CA Government Code, Section 1029, the conviction of a felony is grounds for disqualification from an appointment except if the individual has been granted a full and unconditional pardon for the felony.

EXAMPLES OF DUTIES

Typical duties may include but are not limited to the following:

- Assists in opening and closing watershed.
- Interacts and assist visitors by explaining park rules, parking passes, responding to questions and complaints, and conducting nature and interpretive programs.
- Responds to requests for assistance as needed.

- Responds to emergency situations; notifies the appropriate medical, law enforcement and/or fire response organizations; administers first-aid and CPR.
- Provides information to the public regarding park use and permit requirements. Support visitor outreach and natural resources interpretation activities on the watershed.
- Resolves customer and/or park use disputes – review park use permits.
- May serve in Sky Oaks Entrance Station (Kiosk).
- May collect visitor day use fees and perform related accounting.
- Assess and make recommendations for trail and road closures due to inclement weather or unsafe conditions.
- Inspects park areas for cleanliness and safety, perform maintenance, clean facilities, and correct hazardous conditions.
- Conducts Preventative Search and Rescue and assist with Search and Rescue.
- Installs, repairs or replaces signage.
- Supports trails stewardship work through implementation of trail maintenance and leading volunteer trail activities on the watershed.
- Operates UTV and ATVs on unpaved and unmaintained roads.
- Assists in investigations.
- Assists with criminal apprehension.
- May be required to appear and testify in court.
- Attends community and staff meetings.
- Removes litter, empties trashcans and maintains park areas in a clean manner.
- Receives training in arrest, control holds and defensive tactics.
- Documents, collects and books evidence.
- Issues parking citations.
- Issues verbal warnings for violations of district regulations.
- Operates and performs routine maintenance on park vehicles, equipment and Tools.
- May be called upon to advise and inspect the work of seasonal or part-time employees.
- Performs related duties as assigned.
- Through on the job training, the trainee will:
 - Learn to operate mobile and portable radios assigned to Rangers.
 - Learn- to recognize and respond to health and safety hazards and violations.
 - Learn de-escalation techniques.
 - Learn to interview victims and witnesses.
 - Learn to document activity and prepare various reports, including but not limited to Patrol Activity Log and incident, crime and property reports. Learns to prepare reports in Automated Reporting System.
 - Learn to promote public relations by giving educational programs concerning the District and watershed to schools, civic groups, and site visitors.
 - Learn the Marin Municipal Water District regulations, state and federal laws and protection of property and persons on Marin Municipal Water District watershed lands.
 - Receive public safety first aid training and/or wilderness first aid training.
 - Receive wildland firefighting training to qualify as an NWCG/CICCS Firefighter Type 2 and assist with wildland fire and prescribed burning.

- Receive training on cultural diversity, inclusivity, and sensitivity.

TRAINING

May be assigned to complete the following training:

- Marin County Search and Rescue Boot camp
- Introduction to Incident Command System
- Human Factors in the Wildland Fire Service
- Firefighter Training
- Introduction to Wildland Fire Behavior
- Introduction to the National Incident Management System (NIMS)
- Wildland Fire Chainsaw
- National Association for Interpretation's Certified Interpretive Guide
- California Public Safety First Aid (PSFA)

QUALIFICATIONS FOR EMPLOYMENT

Knowledge of:

- Basic mathematics
- Proper spelling, grammar, punctuation and writing practices.
- Methods of routine recordkeeping; and
- Relevant safety precautions and procedures

Ability to:

- Read and understand departmental policies, rules, instructions, laws and ordinances and general literature pertaining to District Watershed lands and law enforcement activities
- Use hand and power tools, including chainsaws.
- Analyze and interpret legal codes and ordinances
- Adopt quick, effective and reasonable courses of action, giving due regard to surrounding hazards and circumstances of each situation
- Develop keen powers of observation
- Obtain information through interview and interrogation
- Understand and follow written and oral direction
- Keep accurate records and prepare clear, concise and understandable reports
- Make arithmetical computations rapidly and accurately
- Establish and maintain effective working relationships as necessitated by work assignments
- Read, write, and speak English at a level necessary for satisfactory job performance

Training and Experience: Any combination equivalent to experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

- Completion of the twelfth grade or its equivalent; and
- One-year of work experience that includes public contact.

LICENSES AND/OR CERTIFICATIONS

- Possession of an appropriate valid California driver's license issued by the State Department of Motor Vehicles and satisfactory driving record.
- An employee in this classification performs “safety-sensitive functions” and must comply with the United States Department of Transportation (DOT) regulations and is subject to the Federal Omnibus Transportation employee Testing Act of 1991.
- Must obtain National Wildfire Coordinating Group/California Incident Command Certification System Firefighter Type 2 certification and public safety first aid training within 12 months of date of hire.

OTHER REQUIREMENTS

Per California Government Code, Title 1, Division 4, Chapter 8, Section 3100 “all public employees are hereby declared to be disaster service workers subject to such disaster service activities as may be assigned to them by their superiors or by law.”

Work on an “on call” basis for emergency situations.

Willingness to work on weekends, holidays and varying shifts, as the operation requires.

PHYSICAL DEMANDS AND WORKING CONDITIONS:

Working Conditions:

Positions in this class require the incumbents to:

- Work alone for extended periods of time
- Wear and maintain a designated Park Ranger Trainee uniform; including department issued safety equipment such as a duty belt, ballistic vest, respirator, etc.

Physical Demands:

During the course of performing job duties the employee will perform heavy physical work and will need the mobility to operate equipment, which may include office and/or field equipment, or specialized instruments or tools requiring repetitive arm/hand movement and/or the coordinated movement of more than one limb simultaneously; enter and retrieve data from personal computers and terminals via keyboards. The employee frequently stands, walks, bends at neck and waists, twists at neck and waist, uses simple and power grasping with both hands, uses fine manipulation of both hands and fingers, and may require use of the arms above the shoulder, climb or balance; stoop, kneel or crouch. While working in the field the

employee may walk on uneven or un-level or slippery ground surfaces such as hills, slopes or steep slopes or trails, ditches or trenches, on or in tanks, and may work at heights up to ten to twelve feet climbing ladders or stairs. The employee is frequently required to lift and carry short distances objects such as materials or equipment weighing up to 10 to 50 pounds and occasionally lift 50 to 75 pounds. This position requires that the employee demonstrate adequate hearing to detect warning alarms or calls for help and speech to converse in person and over the telephone or radio. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus and see in areas of low illumination. In order to drive, individuals must be physically capable of operating the vehicles and equipment safely. The noise level in the work environment is moderate to loud noise. The employee is exposed to moving vehicles and other moving equipment and machinery, excessive noise, extremes in temperature, humidity, wetness and dust and occasionally exposed to fumes or airborne particles, blood borne pathogens, risk of electric shock, and vibration. Prior to becoming certified as a Firefighter Type 2 the employee must meet Arduous Duties fitness level as defined by National Wildfire Coordinating Group (NWCG) and California Incident Command Certification System (CICCS), which involve fieldwork requiring physical performance calling for above-average endurance and superior conditioning. These duties may include an occasional demand for extraordinarily strenuous activities in emergencies under adverse environmental conditions and over extended periods of time. Requirements include running, walking, climbing, jumping, twisting, bending, and lifting more than 50 pounds; the pace of work typically is set by the emergency situation. Upon hiring, and one time only, employee must pass The Work Capacity Test (Pack Test) - Which is a job-related test to determine an individual's ability to perform the minimum standards of arduous duty. It consists of completing a 3-mile walk over level terrain in 45 minutes or less while carrying a 45-pound pack. The position may require the ability to work overtime, extended hours and weekends as needed. Employees who drive on District business to carry out job-related duties must possess a California driver's license for the class of vehicle driven and meet automobile insurability requirements of the District including review of a recent DMV history.

TERM OF POSITION

Position is limited to 3-years with intent of qualifying candidate to advance and fill any vacant fulltime Ranger position that may occur. If candidate is offered a fulltime position, the term may be extended for one year while candidate completes State of California Commission on Peace Officer Standards and Training (P.O.S.T.) approved Basic Academy at the District's expense.

To advance to a Ranger position, the candidate must be able to successfully pass a background check including a Polygraph or Computerized Voice Stress Analyzer (CVSA) examination, and shall include psychological and physical examinations conducted according to P.O.S.T. specifications